



# Enborne Parish Council

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## MINUTES

### ENBORNE PARISH COUNCIL MEETING

**MONDAY 16<sup>th</sup> SEPTEMBER 2019 – 8pm in the Barn, adjacent to the Church.**

**Present:** Cllr. Garrett (Chair)

Cllr. Leeson (Vice-Chair)

Cllr. Robinson

Cllr. Ramah

**Clerk:** Mrs K Lloyd

**In attendance:** 2 members of the public and District Cllr. James Cole.

1. **APOLOGIES**

Cllr. Kendall sent apologies.

2. **DECLARATIONS OF INTEREST**

Cllr. Garrett declared an Interest in the Cricket Club. Item 4. Licensing application.

3. **PUBLIC QUESTIONS –UN-MINUTED**

Cllr. Cole asked if anything further had happened on resolving the matter of sited caravans/mobile homes in the parish. Bike racing was also highlighted as a concern in the said field with occasional caravans parked. . Cllr Cole will ask West Berkshire Council.

4. **PLANNING APPLICATIONS**

1 new planning application was received after the time of publishing the agenda.

**19/02195/FUL – Wheatlands Farm, Wheatland Lane.** New Farm access and associated works.

The applicant, Mr David Tompkins, attended the meeting and explained the plans to the members of council. It was agreed by the Parish Council to **SUPPORT** the application.

### **Planning Decision Notices**

**19/01222/FULD The Paddocks Cottage, Enborne Street** was **REFUSED** planning, by the WBC Planning Dept, to replace existing landscaping business buildings with a 3 bedroom detached dwelling.

To note, one of the objectors, attended the meeting and explained the long term history of the planning applications and decisions for this site, which were not correctly detailed in the minutes to the previous EPC meeting. It was then agreed the minutes of the last meeting will be amended to reflect this.

Between EPC meetings Cllr Garrett had written to the planning department in West Berkshire Council to point out that the notice was located in a misleading and uninformative position and to ask them to 1) re-reposition the orange planning notice which was found around 100 yards from the property and to 2) extend the planning period so that all potential objectors could be informed of

the ongoing application. This suggestion was rejected by WBC Planning, who then proceeded to refuse the application.

Cllr. Cole attending the meeting said he would talk to the planners regarding the positioning of the orange sign.

**ACTION:** Clerk will forward the email correspondence to Cllr. Cole.

**19/015/71 FULD. Wheatlands Farm Barn, Wheatlands Lane.** The applicant **WITHDRAWL** for the proposal to demolish barns and stables to form new residential dwelling, ancillary accommodation and garage; creation of new vehicular access onto Wheatlands Lane and associated works.

**Planning Applications received and determined between meetings. FOR REFERENCE ONLY.**

Awaiting decisions from West Berkshire Council.

19/01624/HOUSE. 9 Salters, Hampstead Marshall.

19/01686/PACOU. Offices at Peregrine House.

It is worth noting that the orange planning sign was misleadingly located for this application and the Cllrs wondered whether this was a new planning policy! Cllr. Cole asked EPC to write a letter of complaint to West Berkshire Council planning so that he could follow up. Cllr Garrett undertook to write said letter.

19/01705/HOUSE. 13 Garford Crescent.

5. **LICENCING APPLICATIONS**

19/00993/LQN -The Parish Council was notified of the Falkland Cricket Club. New Premises Licence for Live Music, Recorded Music and Supply of Alcohol Monday to Sunday from 11:00 to 23:00.

6. **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

An amendment was made to item 5 The Paddocks Cottage planning application. Following the explanation made from the applicant as noted in item 4 of these minutes. Members then **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on Monday **24<sup>th</sup> JUNE 2019.**

7. **WILD FLOWERS ON ROAD VERGES**

Cllr. Ramah emailed the Parish Council to ask their thoughts on sowing Wild Flowers in the parish verges, which has been noticeable in some counties. Members of Council agreed and asked Cllr Ramah to make further enquires. Cllr. Cole present in meeting passed the contact details for Steve Adagh-Walter at West Berkshire Council for further guidance. Highways would also need to be contacted.

**ACTION:** Cllr. Ramah.

8. **ENBORNE SCHOOL AND LONG COPSE FARM SPEED LIMIT**

The Clerk reported Chris Vidler, Senior Engineer from West Berkshire Council will arrange for a speed survey to be undertaken in order to gauge vehicle speeds as well as an idea of traffic volumes and patterns from September time onwards.

9. **FINANCE**

a) Bank Accounts on 5 August 2019

NatWest Enborne Parish Council	£25,037.54
Newbury Building Society Account	£52,801.02

Payments to be approved in meeting

S/O	Newbury Self Store – July, Aug & Sept	£222.96
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000156	Kim Lloyd - Clerk –August salary £4 Royal Mail	£389.08 +£4= £393.08
000157	Kim Lloyd - Clerk –September salary (Note: separate chq payable on 25 Sept as per HMRC instruction)	£389.08
000158	HMRC – Income Tax for April and May for Clerk.	£194.40 (97.20 x 2)
000159	David R Weller (Internal Auditor)	£50.00
000160	Autela Payroll Services- Q2.	£53.30
000161	West Berkshire District Council -Donation to Newbury Library	£250.00
000162	CCB–Connecting Communities in Berkshire	£32.00
000163	SLCC - Society for Local Clerks	£114.00
000164	<b>BALC</b> –Berkshire Association of Local Councils –Payable to HALC.	£165.83

10. **MEMBERS TO APPROVE ANNUAL MEMBERSHIP RENEWALS FOR THE FOLLOWING;**

**CCB** –Connecting Communities in Berkshire (£32)

**SLCC**- Society for Local Clerks (£114)

**BALC** –Berkshire Association of Local Councils (£165.83)

**DPO**-Data Protection Consultancy (£25)

Members **RESOLVED UNANIMOUSLY** to approve all annual membership renewals apart from DPO-Data Protection Consultancy. It was agreed not to subscribe following the advice from the Clerk who said DPO questions can be answered from BALC/HALC and SLCC.

The cheques were then raised in the meeting as shown in the finance section above item 8.

11. **BANK MANDATE /INTERNAL AUDIT UPDATE.**

The Clerk had the understanding that all actions were carried out by the members of council to complete the mandate, after asking for confirmation from NatWest several times the Clerk had no acknowledgment as yet. **ACTION:** The Clerk will chase.

The Internal Audit was carried out in line with the new accounts and Audit regulations 2015, the internal auditor considered that the management of processes within the Parish Council to be well controlled and monitored dated 31/07/19.

The Clerk mentioned the significantly high reserves of the late Mr Waterman bequest were noted by the auditor and that the Parish Council continues to monitor this.

12. **WASHWATER FOOTPATH**

Cllr. Leeson had no further update at this time and was chasing Andrew England, Principal Engineer (Projects) at West Berkshire Council regarding the footpath survey they said they would carry out in the late summer. Cllr. Cole present in the meeting said he would also chase West Berkshire Council.

13. **ELECTRIC VEHICLE CHARGERS (Reduction of CO2 Emissions in the Parish)**

Cllr. Garrett had undertaken some research on the practicalities and costs of installing an Electric Vehicle Charger (EVC). Working with the cricket club he invited a company named Elmtronics to a site visit and technical discussion. In addition, Elmtronics provided a cost estimate. As shown as a copy in Appendix 1.

Following research Cllr. Garrett advised the 22kW charger would be the most suitable for installation at a number sites within the Parish. Potential sites being the Cricket Club, the Craven Arms and the School. The cost to install 2 EVC charging points, sited on a single post, would be £5,000. Cllr. Garrett proposed that the Parish Council earmark/set aside £15,000, potentially a £5000 grant for each

location, to encourage the owners to install charging points in line with EPCs carbon reduction initiative.

Cllr. Cole advised the Parish Council to speak with at West Berkshire Council for further help and also attend the Climate Change Conference in Newbury College on 28<sup>th</sup> October to find out more regarding EVC.

EPC Cllrs agreed to set aside £15,000 for 3 potential projects subject to 1) contact with West Berkshire Council Steve Adagh-Walter and 2) the respective owners engaging in the project. Site owners would be responsible for the installation, with a grant from the Parish Council to help with costs. All future maintenance costs to be the responsibility of the site owners.

**ACTION:** Cllr. Garrett to contact Steve Adagh-Walter and to contact the Cricket Club, the Craven Arms and the School.

14. **PARISH RESERVES**

Discussions were made to thoughts on solar panels for the church hall to help reduce their heating expenditure. It was noted from a member of public present in the meeting that the Church was asking for donations from the residents of the Parish and perhaps the Parish Council could support the Church.

Cllr Garrett to investigate the situation and meet with the Church Warden and report back

15. **COUNCILLOR AND CLERK REPORTS / UPDATE ON ACTIONS FROM THE LAST MEETING**

Cllr. Leeson reported the noticeboard Perspex was broken on the Enborne Row noticeboard and the Perspex on the noticeboard outside the school is now hard to read through. Quotes will be obtained and discussed in the next meeting.

**ACTION:** Cllr. Leeson to pursue quotes.

*9.35pm Cllr. Ramah left the meeting.*

An update from the Clerk on the actions from the last meeting.

Regarding the Bollard on the track past Enborne Wood Cottage, the Clerk had E-mailed Claire Rowels District Cllr; an investigation by West Berkshire Council was still ongoing.

Regarding asking for guidance on Digital Storage, the Clerk reported BALC only could suggest using an external hard drive or I-Cloud and West Berkshire Council referred the Clerk to BALC.

Regarding an Enborne Facebook page, Cllr.Kendall was not present in this meeting to give an update.

The Clerk reminded members of the Parish Council of the District Parish Conference on the 22<sup>nd</sup> October, 6-8pm at the West Berkshire Council Offices.

The Climate Change Conference at Newbury College, 10-4pm tickets are now available.

Cllr. James Cole's Reports for Parish Councils to the 31/7 and the 31/8 which was E-mailed to the Parish Council.

To note, pending approved donations.

The Clerk still had no correspondence from the School regarding the agreed donation following their request to help aid funds towards a Defibrillator.

Also still waiting for an acknowledgement from Wash Common Library following the Parish Councils offer to donate funds.

**ACTION:** Clerk chasing both.

16. **CO-OPTION OF COUNCILLORS**

No candidates came forward to fill the one current vacancy available.

17. **DATE OF NEXT MEETING AND TO CONFIRM FUTURE MEETING DATES.**

To confirm the date of the next meeting on Tuesday 12 November 2019 at 7.30pm.

**PARISH COUNCIL MEETING HAVE NOW BEEN MOVED TO A TUESDAY.**

The following meetings are proposed pending confirmation from booking the hall.

- |                                |                                |                               |
|--------------------------------|--------------------------------|-------------------------------|
| 12 <sup>th</sup> November 2019 | 14 <sup>th</sup> January 2020  | 12 <sup>th</sup> January 2021 |
|                                | 10 <sup>th</sup> March 2020    |                               |
|                                | 12 <sup>th</sup> May 2020      |                               |
|                                | 14 <sup>th</sup> July 2020     |                               |
|                                | 8 <sup>th</sup> September 2020 |                               |
|                                | 10 <sup>th</sup> November 2020 |                               |

(CLOSE 9.50pm)