



Enborne Parish Council

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MINUTES

The meeting began at 7.30 pm and there were two questions from the Public

A member of the public noted that the Zippo Circus caravans had been moved, but EPC has not been advised of any news in this respect.

Cllr Cole mentioned the homeless people on Enborne Road, Cllr Croney has already followed this up with TVR policing via email and will bring up at next Police Community Forum (via Deputy EPC Chair) meeting.

PRESENT: Mr Alan Croney, Chair

In attendance: Deborah Golsworthy (Clerk)
Enborne Councillors:
John Leeson, Paul Hart, Chris Garrett
2 members of the public

- 1 Apologies for absence were received and approved, from Cllr Darley who was unable to attend due to work travel commitments and Cllr Robinson.
- 2 There were no Declarations of Interest and Dispensations.
- 3 Minutes of the last Parish Council Meeting & Poors Allotment Charity of 24th September 2018 approved and signed.
- 4 Cllr Croney provided feedback from the BALC AGM. Since the BALC clerk stepped down some months ago BALC have found things very difficult. Hampshire (HALC) have been helping out and there will probably be a merger at some time in the future between BALC and HALC.
- 5 Cllr Croney attended the WBC Annual Conference where he found an improved style of meeting with a less administrative burden. It was established that the definition of devolution has changed and is more of a partnership arrangement to meet legal constraints for parishes. WBC Vision 2036 is to be looked at in detail at the next EPC council meeting in January 2019.
- 6 **6.1** The clerk advised that due to a change in personal circumstances she was leaving the role of Clerk to Enborne Parish Council. However after interviewing several applicants for the post, we are delighted to appoint Kim Lloyd, who will start from 1st December 2018. Kim has extensive clerk experience already and will be an asset to Enborne.
6.2 Notice of conclusion of Audit has been received and posted on the website for 2017/18.

6.3 The annual VAT refund has been received on 28th September for the sum of £1300.91.

6.4 DPO support has been approved and paid for and the BALC agreement now signed. The DPO has provided a guide for supporting documents and templates that can be used. An issue regarding EU requirements under GDPR has been forwarded to Welford and Wickham parish council as WBC Stansfeld advised they had found a solution to this issue. No reply has been forthcoming so the question is to be submitted to the DPO as well for advice.

6.5 Further to the progress being made with TVP coverage, noted at the last meeting by Cllr Croney, the issue of the Cricket Club Vandalism was passed on to NAG and the Community Form who held an event on the 23rd October.

6.6 On the Draft snow clearance network received from WBC it was noted by Cllr Croney that there appears to be no planned snow clearance for the “urban areas” of Enborne Street, Enborne Road and Andover Drove, where around 55% of the population live, these suggestions for inclusion have been submitted to WBC. This includes extending main clearance to the east of the Wheatlands Lane / Church Lane by a few hundred yards to support access to the CofE Primary School. There was still a map error on the Newbury Town plan. Cllr Croney to meet them and discuss. This meeting has now taken place and Newbury TC are to adjust the map.

6.7 Details of major road improvements have been emailed to Councillors and uploaded on to the EPC web site.

6.8 Delays with Superfast Broadband – Gigaclear remain outstanding for some minor private land where a wayleave is required.

6.9 Review of noticeboards to be discussed at next meeting in January 2019 with Kim Lloyd the new clerk. Price lists and designs have been emailed to councillors. Cllr Croney noted that the Enborne Church EPC notice board lock has broken. Need a better quality and bigger board. Cllr Leeson noted that the other Boards could perhaps be refurbished and if possible the pin board to be replaced with a magnetic one, which would make things easier.

6.10 Cllr Croney is not attending the NALC annual meeting as this costs in excess of £200.

6.11 The budget needs to be prepared by the new clerk Kim Lloyd before the next meeting in January so that the councillors can review this beforehand.

- 7 Cllr Garrett gave an update on Defibrillator to be located at the Cricket Club. There is already a sponsor in place – Servicemaster a local business, but if they find the purchase price too much (approx £1800) may wish to share this cost with EPC. Cllr Garrett to follow up.
- 8 The policies and procedures document has been updated with previous Clerk’s amendments and uploaded to web site.
- 9 Cllr Leeson attend the meeting – “Towards a Zero Carbon Future for West Berkshire” and gave some very interesting feedback from the meeting with various web site links for those interested in further information. Cllr Leeson also has access to the CLA Magazine for anybody who would like a copy.
- 10 It was noted that all important items of correspondence have already been emailed to Councillors.

11 New Planning Applications received included:

18/2954/HOUSE – 69 Conifer Crest, Newbury – adjoining parish. – Two storey extension to crat enlarged Kitchen/Dining/Utility area etc. – Reply by 4th Dec. EPC have replied with no comment as adjacent parish as conditions not known.

18/02798/HOUSE – 2 Enborne Lodge Lane – Proposed single storey rear extention and new detached garage to existing dwelling. – Reply by 27th Nov. EPC supported this application. Appears to be the same as 18 02226 HOUSE.

18/02764/FUL – Church Farmhouse Section 73A Variation of conditions 2 – approved plans and 6 – trees for approved application 18/00960/FUL. Construction of storage uint for equipment, chemicals & product for Vineyard. – Please note applicant is a councillor. – EPC supported the application.

18/02682/HOUSE – Step up Cottage, Enborne – Resiting of garage, stores, workshop and gym (single storey building) – Please note applicant is a councillor. – EPC supported the application.

18/02565/MDOPO – Church Farmhouse, Enborne – Modification of obligation which relates to Church Farmhouse – Cannot be determined – 18/00960/FUL alterations to access on site.

18/01963/COND1 – Step up Cottage, Enborne - Application for approval of details ref: 18/00686/HOUSE. Please note applicant is a councillor. - Refused

Notification of Planning Decisions received from WBC included:

18/02229/HOUSE – Endale, Enborne Row, Wash Water.
Proposed rear garden room extension. Supported by EPC. – Approved

18/02226/HOUSE – 2 Enborne Lodge Lane, Newbury.
Proposed single storey rear extension, porch extension and new detached garage to existing dwelling. Supported by EPC. – Awaiting decision

18/01601/FULMAJ – The Paddocks, Enborne Street - Proposed variation of conditions 2 and 12 from application 15/03067/FULMAJ for partial retention and alterations to former dwelling for use as ancillary garage building to new dwelling on site – currently being built. - Approved

18/01565/HOUSE & 18/01566/LBC2 – Crockhamheath Farm, Wheatlands Lane - Retention of 6 no. CCTV cameras. – Approved (EPC supported with conditions).

18/01149/HOUSE & 18/01150/LBC2 – Church Farm, Enborne Single storey extension to party barn within cartilage of Grade 2 listed farmhouse. Church Farm, Enborne.
Applicant – Please note this application is made by a Councillor Mark Darley. - Approved

18/01427/FUL Zippos – Temporary change of use of land for the stationing of caravans at Long Copse Farm, Enborne. – Awaiting decision.

11.3 Actioned applications and outstanding planning issues included:

17/02011/CERTP Outstanding matter with WBC – Legal challenge reference from EPC to WBC note. Cllr Croney is now happy with the WBC response.

- 12 12.1 The 2nd part of the precept receipt for 18/19 for £9670 was received on 2nd October 2018.
12.2 Paid invoices including: D2D Distribution; Newbury Self Store and Clerks & Councils Direct were signed and approved.
12.3 Cheques for payment including: Newbury Weekly News for Recruitment £456+£156 = £612; VisionICT web site £273.60 were authorised.
12.4 Clerk's salary and HMRC payments were authorised and paid.
- 13 There were no other items of urgent information from the Chair or items from Parish Councillors for referral or action.
- 14 Next Parish Council Meeting has been confirmed as Monday 28th January 2019 at 7.30pm and the Poors Allotment Charity meeting on the same day at 7.00pm.

The meeting finished at 8.30pm and members of the public left.

- 15 A Confidential Session was held as requested by Cllr Croney.

All documents are available in large print if required. Please ask the Clerk in advance of the meeting.