



Enborne Parish Council

Minutes of the Parish Council Meeting

Date: Tuesday, 8 September 2026

Time: 7.30pm

Venue: The Barn, St Michael and All Angels Church, Enborne, RG20 0HD

Present

- Cllr Giles Whitefield, Chairman
- Cllr Peter Tompkins, Vice-Chairman
- Cllr Valarie Bolan
- Cllr Suzan Van Dijk

In attendance: Clerk, Kim Lloyd

District Councillors, Cllr. Tony Vickers

5 members of the public

1. Apologies for Absence.

Apologies were received from Cllr. Garrett, District Councillors, Denise Gaines and Dennis Bennysworth. No apologies from Cllr. Dibas was received.

2. Declarations of Interest

Cllr. Tompkins declared an Interest on planning application 26/01682/HOUSE under Item 4.1 on Agenda and application 26/01639NONMAT under 4.2.

3. Public Participation

Residents raised ongoing planning enforcement and noise concerns regarding a property in the parish. Updates were provided on unauthorised activities, noise nuisance and ongoing investigations by West Berkshire Council and Environmental Health. District and Ward member Cllr. Tony Vickers was present at the meeting and confirmed that he would pursue the ongoing concerns with the relevant authorities.

4. Planning

4.1 Planning Applications

- [26/01682/HOUSE](#) | Proposed single storey side extension and associated alterations | 2 Wash Common Farm Cottages Enborne Street Newbury RG14 6RB.

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Enborne Parish Council resolved to no objections.

4.2 Planning Decisions (For Information)

- **26/01639/NONMAT** Application for a Non-Material Amendment Following a Grant of Planning Permission 23/01190/FUL. Amendments: Conversion of three former agricultural barns to three residential units with associated access, parking landscaping and ancillary works, to be carried out in phases. Hill Farm, Boames Lane, Enborne. **WBC approves amendment.**
- **26/00894/HOUSE** Vanners Farm Vanners Lane Enborne. Conversion and alterations to the piggery, stairs to access either end of the stable loft and reinstate access ramp to courtyard. **WBC granted permission.**
- **26/01640/FUL** Conversion of 3 former agricultural barns to residential units with associated ancillary work. Section 73 Variation of Conditions (4) Visibility Splays, (8) Building Recording and (12) CMS of planning permission 23/01190/FUL. SITE: Hill Farm, Boames Lane, Enborne **This application was Withdrawn.**

5. Minutes

The minutes of the Parish Council meeting held on [28 July 2026](#) were approved, proposed by Cllr. Whitefield and seconded by Cllr. Van Dijk with all in favour.

6. Finance

6.1 Payments were approved by all councillor present. See appendix 1

6.2 Bank Reconciliation to 31st July 2026 were approved by all councillors present. See appendix 2.

Lychgate Repairs - The Council noted that urgent structural repairs to the lychgate had been completed due to safety concerns. The total cost was £10,124. As external funding was unavailable, the Council agreed to reimburse the church £3,427 from previously allocated CIL funds. {min ref: 18th November 2025, 9.3} The Clerk will arrange payment and include the expenditure in the end-of-year CIL report.

Council Business

7. Planning Enforcement Liaison Proposal

The Parish Council discussed a proposed initiative to assist West Berkshire Council with local planning enforcement by collating and verifying concerns raised by parishioners and submitting relevant cases to the enforcement team. Councillors may undertake site visits and provide photographic evidence where appropriate. It was agreed that Cllr. Tompkins would liaise with the West Berkshire enforcement officer, with an internal system used to monitor cases.

Action: Cllr. Tompkins will finalise the proposal and circulate it to councillors before submitting it to West Berkshire Council as a potential pilot scheme.

8. West Berkshire Local Plan Scoping Consultation

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The Parish Council confirmed that its response to the West Berkshire Local Plan consultation was submitted on Friday 4th September 2026. The Ridgeway proposal has since been withdrawn, and the relevant section of the response will therefore be removed.

The response highlighted the importance of robust evidence and reliable data when assessing the needs of the travelling showpeople community, noting that the National Planning Policy Framework (NPPF) had been substantially revised during the consultation period.

West Berkshire Council will now consider the consultation responses and begin preparing a new Local Plan. The Parish Council has received confirmation of its submission.

It was agreed that the submitted response would be published on the Parish Council website for parishioners to view.

9. Affordable Housing Needs Survey

The Parish Council discussed a proposed housing needs survey for Enborne and Hampstead Marshall, funded by Connecting Communities in Berkshire (CCB). The survey will assess local housing needs, including the availability of affordable housing, and may provide evidence to support future planning decisions.

A draft survey will be reviewed jointly with Hampstead Marshall Parish Council, with volunteers assisting with distribution and promotion. The survey will be available both in paper and online formats.

Action: Cllr. Tompkins and Cllr. Whitefield are liaising with Hampstead Marshall Parish Council and will set up a meeting with CCB to discuss the survey.

10. Enborne Row welcome gate repair

The Council discussed the deteriorated welcome gate near the Woodpecker, which is now the Parish Council's responsibility. Two quotations were considered, and it was agreed to proceed with the £475 quotation to replace the damaged gate posts and reinstall the existing gate. Cosmetic work to the other gates will be deferred.

Action: the Clerk will liaise with the contractor for the work to be booked in.

11. Bee Monitoring Device

Cllr. Dibas was not in attendance; this item was deferred.

12. Parish Website and Email Provider

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The Council discussed moving away from Vision ICT due to ongoing support, formatting and administrative issues. The Clerk recommended that the Council move to a .gov.uk domain to support compliance, accessibility and legal requirements.

Two alternative providers, Parish Online and Aubergine, were considered, with differences in cost, migration support and website functionality noted. The Clerk will investigate the options further, including the support available for transferring existing website content and email accounts.

The Clerk reported discrepancies in the current Vision ICT invoices, including charges for more email accounts than are currently in use. The Council agreed not to commit to further renewal payments while the migration is being considered and authorised the Clerk to spend up to £500 on selecting and transitioning to a new provider.

The Council discussed migrating existing .org email accounts to .gov.uk addresses, including the need for a temporary forwarding service. A member of the public with IT experience offered assistance. The Clerk advised that ongoing professional support would be required and that the Council should use an established website provider rather than create and maintain its own website.

Action: The Clerk to investigate alternative website providers, contact Vision ICT regarding the outstanding invoices and account periods, and progress the migration to a new provider and .gov.uk domain. The Clerk will also contact the member of the public who offered assistance for guidance and will report back to council in the next meeting.

13. Clerk's Correspondence

- Environment Agency matter – Land east of the Thames Water Pumping Station, Enborne (Reference: ENQ 2026/11701) WBC reported that the matter is still ongoing and being worked on.
- Meeting on September 15th in WBC offices Market Place where EA will be present.
- District Parish Conference which will take place on **Tuesday 13 October 6:30pm – 8:30pm** in the Council Chamber, West Berkshire Council, Market Street, RG14 5LD.

14. Reports (For Information)

14.1 Ward Members (no reports circulated)

District Councillor Cllr. Tony Vickers provided updates on local government reorganisation, noting that the proposed changes are currently on hold and that the next West Berkshire Council elections are expected to proceed as planned.

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Updates were also provided on Knoll Gardens, including the status of public open space, historic planning agreements and an outstanding footpath link. The Parish Council will consider whether there is an opportunity to progress the footpath connection for the benefit of residents.

14.2 Parish Councillors

A general discussion was held regarding the need for litter picking in the village. The council will discuss organising a coordinated community-wide volunteer event to clean up litter. West Berkshire Council will be contacted to order a litter pack and to book a date for the waste to be collected.

Action: Cllr. Tompkins will co-ordinate the waste collection with WBC.

15. Future Agenda Items

- Review of Parish Council storage, documentation and assets held at Newbury Storage. [Clerk}

16. Date of Next Meeting

- Tuesday, 17 November 2026 -Venue: Falklands Cricket Club -Budget meeting

Appendix 1

Payments approved

Amount	Payee	Invoice no	Date	VAT
	Kim Lloyd	July	31.07.2026	
£ 63.94	HMRC	July	31.07.2026	
£ 207.46	Berkshire Pension	July	31.07.2026	
£ 12.00	SME Accounting Services		31.07.2026	£ 2.00
	Kim Lloyd	August	31.08.2026	
£ 63.94	HMRC	August	31.08.2026	
£ 207.46	Berkshire Pension	August	31.08.2026	
£ 12.00	SME Accounting Services		31.08.2026	
£ 7.00	UTB	July	31.07.2026	
£ 64.00	Newbury Storgage	July	31.07.2026	£ 12.80
£ 7.00	UTB	August	31.08.2026	
£ 64.00	Newbury Storgage	August	31.08.2026	£ 12.80
INCOME				
£ -				
To note, Newbury Storage is increasing to £65 p/m from 01 August 2026				

Appendix 2

Clerk to the Council: Kim Lloyd, The Barn, St Michael and All Angels Church, Church Lane, Enborne, RG20 0HD
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Bank Reconciliation

Local Council Name: Enborne Parish Council

Period ending **31 July 2026**

Prepared by: KL

Balances per bank statements as at

Unity Trust Bank Current Account	12,027.25	
Newbury Building Society Saving Account	61,402.56	
Total bank & cash balance		73,429.81

LESS: outstanding cheques (current account) at
Payee

Chq No. Amount

73,429.81

Balance per Cash Books at

incl VAT

Cash Book Unity Trust Bank Current Account	12,027.25
Newbury Building Society Saving Account	61,402.56
Balance inc	73,429.81

Check 0.00 (Should be zero)

ALLOCATED RESERVES	
By-Election Fund	£1,500.00
Bequest	£53,000.00
Legal Fees	£143.00
CIL Fund	£3,427.38
Total Allocated Reserves	£58,070.38
Unallocated Funds	£15,359.43

allocated

{Balance of bank recon minus - allocated reserves}

£

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