



Enborne Parish Council

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MINUTES of the Meeting of Enborne Parish Council

9 September 2025

The Barn, St Michael and All Angels Church, Enborne, RG20 0HD

Present:

Cllr. Giles Whitefield (Chair)

Cllr. Peter Tompkins (Vice Chair)

Cllr. Val Bolan

Cllr. Sam Dibas

District Councillors: Cllr. Tony Vickers & Cllr. Denise Gaines

Parsh Clerk: Mrs Kim Lloyd

Public: 7

1. **Apologies for Absence** - Cllr Garrett sent apologies

2. **Declarations of Interest on Agneda Items**

Cllr. Tompkins declared an interest in Planning applications 25/01496PACOU and 25/01092 LBC.

3. **Public Participation**

Parishioners raised concerns regarding ongoing activities at Paddocks Cottage, Enborne Street. Issues included the unlawful construction of a dwelling and its occupancy since November 2024, the granting of a scrap metal dealership license despite the site being certified only for use as a garden landscaping depot since 2001, and repeated bonfires at the location, one of which required intervention by the fire brigade during the July heatwave. Previous complaints about bonfires were reportedly dismissed on the grounds that they did not cause personal nuisance.

District Cllr. Vickers pursued the matter with Planning Enforcement and received a response from Adrian Munday, a specialist enforcement officer at West Berkshire Council. The enforcement case has been active for two years. The next procedural step is to invite the individual concerned to submit a retrospective planning application, failing which a formal breach notice may be issued.

Cllr. Whitefield raised an email from a member of the public regarding a long-standing camper van and newly added tent situated in a lay-by on the road between Enborne and Newbury.

Although the vehicle appears roadworthy, it rarely moves. Cllr. Vickers will consult Highways, as the ownership of the land in question remains unclear.

It was also clarified that 25/01444/FUL Retrospective application seeking planning permission for the erection of alternative Dayroom for Pitch 2 (Alternative to that granted under 22/01899/FUL) at Land West of Pumping Station, Enborne Row, Wash Water, Newbury had been 'called-in' to a further planning committee meeting.

4. Planning Applications

4.1 Two new planning applications to consider.

25/01511/FUL Use of land for the siting of a Shepherd's Hut for use for purposes ancillary to the Mencap Centre| Mencap Centre Enborne Gate Newbury RG14 6AT. The Parish Council resolved to no objections, Cllr. Tompkins abstained.

25/01587HOUSE Proposed two-storey side and rear extension. Render to existing house. New detached garage. Proposed new access. |Oakdene Andover Drove Wash Water Newbury RG20 0LZ The Parish Council resolved to no objections, Cllr. Tompkins abstained.

4.2 To receive reports of recent planning decisions taken by WBC – for information only

25/01093/CERTE Use of outbuilding as residential annexe. 75 Fifth Road, Newbury, RG14 6DT. **Approved**

25/01496/PACOU Application to determine if Prior Approval is required for the Change of use agricultural barn to the west of Wash Common Farmyard to form 4 new dwellinghouses. |Wash Common Farm Enborne Street Newbury RG14 6RB. - **Withdrawn**

25/01092/LBC Replacement of roof finish and associated works. Wash Common Farm Enborne Street Newbury RG14 6RB. – **Approved**

5. Minutes to approve, 8th July 2025

Cllr. Whitefield reported that the minutes of 8th July 2025 are accurate, but something reported in the meeting was inaccurate. The minute reference Item 8 relating to the fundraising update towards challenging RSA29. "The EPC does not know what its fundraising target is because it is in the process of agreeing with WBC what the maximum liability is, under Aarhus."

The Parish Council resolved to approve the minutes.

6. Parishioners Survey – Cllr. Giles Whitefield

Cllr. Whitefield presented a DRAFT [survey](#) for parishioners to identify their priorities in the parish. The survey requests contact details and consent, enabling the council to share updates on events to improve communication. The survey will also include a question about ongoing support for charities currently funded by the parish, addressing concerns over funding. Once finalised, the survey will be distributed via the website and delivered to homes.

7. Update Regarding RSA29 Local Plan Legal Challenge

Cllr. Tompkins stated that updates are unavailable due to ongoing court proceedings and thanked Cllr. Whitfield, Mark Darley, and the Clerk for their efforts.

8. FINANCE

8.1 Payments since last full council meeting were approved via email and paid as shown in Appendix 1.

8.2 The Bank Reconciliation 31 July 2025 and 31 August 2025 were noted and approved as shown in Appendix 2.

The Clerk reported the following financial forecast and asked council to be mindful of the forthcoming budget setting for 2026-27 in November meetings.

On 31 August 2025

- Bank balance: £94,318; reserves: £99,800; unallocated funds are now in debt of - £-5,482.
- After RSA 29 donations the true account balance including 'Allocated Reserves' is £51,723.
- Estimated income to April 2026 is £15,000.
- Expenditure to April 2026 is £10,000
- Solar Farm Reserve: £53,000 allocated, a decision needed if this Reserve will remain allocated in Budget 2026-27

Legal Challenge Finances:

- Donations: £42,595 (+ £6,500 crowdfunding, not yet deposited into EPC account, also pending some pledges)
- Funds paid into Enborne Parish Council account are ringfenced in Unity Trust for RSA Legal Challenge as shown in Appendix 2 allocated reserves box.
- All Legal invoices received are paid to date
- No further legal spending until next steps are confirmed.

8.3 Ward Members Bids

Cllr. Vickers reported that no bids were submitted last year. Member's bids can support neighbouring parishes. Council statutory duties, such as fixing potholes, are not eligible. Suitable examples include enhanced road signs; last year, planters were installed on entry roads. Applying for Member's Bids, please contact the clerk for an application form. Deadline: 31 October. The bids need to be match funded with 30% of the funding in line with EPC precept.

8.4 Review of Qtr 1 budget 25-26. – Appendix 3.

The budget remains on track.

The Clerk noted.

- The audit cost was over £110 due to a Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2025 which was carried out because EPC was over the £25k threshold of income and expenditure.

- Data protection exceeded budget by £12 due to an unexpected increase.
- The salt treatment by £200 was an increase due to the increase of salt.
- Legal advice was £14,960 which was not budgeted for in November 2024 when the budget was set but this has been paid using the RSA29 Donations.

The budget for QTR 1 is shown in Appendix 2.

8.5 Salary increase of 3.2% on National Joint Council backdated from 1 April 2025 was noted and will be implemented from the October payroll.

9 Clerk correspondence

The Clerk reported that the 2024-2025 Annual Governance and Accounting Return Audit had been received, duly signed off - with no further comments raised.

10 Councillors Reports

10.1 Reports from Ward Members nothing further to report.

10.2 Reports from Parish Councillors, nothing further to report

11. Date of future Parish Council meeting

Tuesday 18th November in Falklands Cricket Club

Appendix 1

Aug /Sept

Date	Payments made since last meeting paid	Name of Payee	Amount
24.07.2025	Payroll, July 2452	SME Accounting Services	£ 12.00
31.07.2025	Clerk Salary, July	Kim Lloyd	
31.07.2025	Employee/er Income Tax/Ni Contribution, July	HMRC	£ 56.26
31.07.2025	Clerk Pension, July	Berkshire Pension	£ 214.65
29.07.2025	Resident- over payment to RSA29 Legal challenge, paid twice in error	confidential	£ 1,000.00
11.07.2025	Objection letter to WBC, invoice 3841783	Irwin Mitchell	£ 7,216.80
24.07.2025	Payment of Court Fees for issuing a Statutory Challenge. Inv 05523257-1	Irwin Mitchell	£ 472.00
25.07.2025	External Audit Fee	P K F Littlejohn LLP	£ 252.00
15.07.2025	Payment of Court Fee for filling the Judicial Review Claim, 05523257-1	Irwin Mitchell	£ 174.00
06.08.2025	Objection letter to WBC, invoice 3847326	Irwin Mitchell	£ 5,520.00
04.08.2025	Objection letter to WBC, invoice 3847156	Irwin Mitchell	£ 4,440.00
02.09.2025	Payroll, August 2453	SME Accounting Services	£ 12.00
02.09.2025	Clerk Salary, August	Kim Lloyd	
02.09.2025	Employee/er Income Tax/Ni Contribution, August	HMRC	£ 56.26
02.09.2025	Clerk Pension, August	Berkshire Pension	£ 214.65
01.08.2025	Website Hosting	Vision ICT	£ 72.00
	Direct Debits /Standing Orders paid		
31.07.2025	Bank Charge	UTB	£ 6.00
31.08.2025	Bank Charge	UTB	£ 6.00
31.07.2025	Newbury Storage lock up	Newbury Storage	£ 64.00
31.08.2025	Newbury Storage lock up	Newbury Storage	£ 64.00
Receipts			
Various	RSA29 Legal Challenge Fundraising Payments	Various	£ 42,595.00

Appendix 2

Local Council Name: Enborne Parish Council

Period ending **31st August 2025**

Prepared by: KL

Balances per bank statements as at

Unity Trust Bank Current Account	34,960.60	
Newbury Building Society Saving Account	59,357.81	
Total bank & cash balance		94,318.41

LESS: outstanding cheques (current account) at

Payee	Chq No.	Amount
		94,318.41

Balance per Cash Books at

incl VAT

Cash Book Unity Trust Bank Current Account	34,960.60
Newbury Building Society Saving Account	59,357.81
Balance inc	94,318.41

Check 0.00 (Should be zero)

ALLOCATED RESERVES		Spent to 31.08.2025
RSA Legal Challenges (£42,595 excl. crowdfunding)	£ 27,635.00	£ 14,960.00
By-Election Fund	£ 1,500.00	
Solar Farm Investment	£ 53,000.00	
Planning Legal Representation	£ 14,238.35	
CIL Fund	£ 3,427.38	
Total Allocated Reserves	£ 99,800.73	
Unallocated Funds	-£5,482.32	(Balance of bank recon minus - allocated reserves)

£ -

Appendix 3

EPC Budget 2025-2026		Actual income/expenditure							Budget Monitoring			
Presented to Council on 9 September 2025			End of Qtr 1									
EXPENDITURE:	Budget 25/26	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Actual Total to date	Remaining Budget Available	Predicted out-turn	Predicted % of total budget	Predicted Surplus / Overspend
Pension	2,500	214.65	0.00	429.30	0.00	0.00	429.30	1,073.25	1,426.75	2,000	80%	500
Payroll	120	20.00	0.00	10.00	0.00	0.00	20.00	70.00	50.00	120	100%	0
Clerk Expenses	312	0.00	0.00	0.00	0.00	0.00	0.00	0.00	312.00	312	100%	0
Cllr Expenses	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		0
Postage & Stationery	65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.00	65	100%	0
Bank Charges	72	12.00	0.00	6.00	0.00	0.00	12.00	36.00	36.00	72	100%	0
Subscriptions and Training	500	179.20	0.00	0.00	0.00	0.00	0.00	179.20	320.80	500	100%	0
Insurance	700	0.00	0.00	300.00	0.00	0.00	0.00	300.00	400.00	650	93%	50
Hall Hire for Meetings	250	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	250	100%	0
Website Hosting	300	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	250	83%	50
Newbury Storage	360	102.40	0.00	51.20	0.00	0.00	102.40	256.00	104.00	850	236%	-490
Audit	100	0.00	0.00	0.00	0.00	0.00	210.00	210.00	-110.00	350	350%	-250
GDPR	35	0.00	0.00	47.00	0.00	0.00	0.00	47.00	-12.00	35	100%	0
Churchyard Maintenace	750	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00	750	100%	0
Donations	1,150	50.00	0.00	0.00	0.00	0.00	0.00	50.00	1,100.00	1,150	100%	0
Salt Treatment	600	0.00	0.00	799.56	0.00	0.00	0.00	799.56	-199.56	615	103%	-15
Village Repair	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		0
Legal Advice	0	0.00	0.00	0.00	0.00	0.00	14,960.00	14,960.00	-14,960.00	0		0
NDP	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		0
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		0
	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		0
SUBTOTAL	16,259	1,261.85	0.00	3,010.26	0.00	0.00	16,473.56	26,761.76	-10,502.76	15,894	98%	365
VAT		29.60	0.00	174.51	0.00	0.00	2,932.40	3,136.51				
Expended from CIL funds		0.00						0.00				
Expended from Reserves	0							0.00				
		0.00	0.00	0.00	0.00	0.00	0.00					
Total per Cash Book	16,259	1,291.45	0.00	3,184.77	0.00	0.00	19,405.96	29,898.27				
INCOME:	Budget 24/25	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Actual Total to date				
Precept	15,993	7,996.50	0.00	0.00	0.00	0.00	0.00	7,996.50				
CIL		0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Grants		0.00	0.00	0.00	0.00	0.00	0.00	0.00				
VAT Refund	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
RSA29 LEGAL CHALLENGE		0.00	0.00	0.00	42,595.00	0.00	0.00	42,595.00				
Other Income	0	0.00	0.00	0.00	0.00	0.00	0.00					
NBS Interest	0	0.00	0.00	0.00	0.00	0.00	0.00	2,346.50				
Total Income	0	7,996.50	0.00	0.00	42,595.00	0.00	0.00	52,938.00				