



Enborne Parish Council

Clerk to the Council: Kim Lloyd

Tel: 07867 310121

Email: clerk@enborne.org.uk

MINUTES of the Meeting of Enborne Parish Council

20th May 2024, 7.30pm

The Falklands Cricket Club, Enborne Street, Enborne

Present:

Cllr. Val Bolan (Chair)

Cllr. Peter Tompkins (Vice-Chair)

Cllr. Sam Dibas

Cllr. Natasha Kendall (from item 5)

Clerk: Mrs Kim Lloyd

Public: 6

1. NOMINATIONS AND ELECTION OF THE CHAIR FOR THE FORTHCOMING YEAR

Cllr. Bolan was nominated by Cllrs. Tompkins and Dibas for Chairperson for the forthcoming year and this was duly accepted.

2. NOMINATIONS AND ELECTION OF THE VICE-CHAIR FOR THE FORTHCOMING YEAR

Cllr. Bolan nominated Cllr. Peter Tompkins, Cllr. Dibas seconded, and this was duly accepted.

3. APOLOGIES FOR ABSENCE

Cllr. Garrett sent apologies.

4. DECLARATIONS OF INTEREST ON AGENDA ITEMS

Cllr. Tompkins declared an interest in 24/00344/FUL Cowleaze Farm and 24/00454/HOUSE Peregrine Studio planning applications under item 7.1.

5. PUBLIC PARTICIPATION

(Cllr. Kendall arrived)

Nothing raised.

6. MINUTES

The Minutes of the Parish Council meeting held on 4th March 2024 were approved to be a true representation of the meeting.

7. PLANNING APPLICATIONS

7.1 To consider the following new planning applications:

- [24/00344/FUL](#) Cowleaze Farm, Enborne Street, Enborne, Newbury RG20 0JP. Demolition and part demolition of existing barns, the conversion of existing buildings to provide two dwellings, garaging, and ancillary residential accommodation, together with associated external works and landscaping.

The Parish Council had no objections.

- [23/02596/FULMAJ](#) Longcopse Farm, Vanners Lane, Enborne, Newbury. Use of land for the siting of up to 24 travelling showpersons plots. This is to inform you that additional drawings/amended plans for the above application have been received by the Council. The main changes to the application include:

1 Site Layout Plan

Technical Note

Agent response

The Parish Council object and reiterate the representation submitted on 31st January 2024.

- [24/00454/HOUSE](#) Peregrine Studio Enborne Newbury RG14 6RP. Proposed garage. The Parish Council had no objections.
- [24/00433/HOUSE](#) Hampden, Enborne Row, Wash Water, Newbury RG20 0LY. New Single Storey Garage. The Parish Council had no objections.

7.2 To receive reports of recent planning decisions taken by WBC

- [23/02110/HOUSE](#) Crockham House, Church Lane, Crockham Heath RG20 0JY. Extensions to Crockham House; and the removal of the existing garage and stable and the construction of a new garage. WBC approved.
- [24/00363/HOUSE](#) Round Oaks, Enborne Row, Wash Water, Newbury RG20 0LX. Single storey kitchen extension. WBC approved.

8. WEST BERKSHIRE COUNCIL LOCAL PLAN 2022-39, POLICY RSA25

[23/02596/FULMAJ](#) Longcopse Farm, Vanners Lane, Enborne, Newbury. Use of land for the siting of up to 24 travelling showpersons plots.

A survey had been circulated by the Neighbourhood Development Plan and Parish Council members to Enborne residents to alert them to this planning application. 60 residents signed the petition with an objection. Parish Councillors received confirmation from the inspector that they could attend and speak at the Hearing for RSA25, Matter 10 on 11/06 to raise their objections at the Hearing

9. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

It was recently found that the planning consultant who is advising NDP on legal advice is also advising the developer that is promoting development north of the Enborne charity field. Cllr. Tompkins had spoken to Bell Cornwall, the advisers, regarding this matter. It was felt this was a declaration of interest. This will be an agenda item for the next NDP meeting, Parish Council will be updated once a decision is made if to continue with Bell Cornwall.

10. WATERMILL BRIDGE

No further reports received from Basingstoke and Deane Borough Council regarding the Judicial Review of the appeal process and decision.

11. ENFORCEMENT CASE REF. 23/00525/15UNAU, THE PADDOCKS COTTAGE, ENBORNE

Cllr. Dennis Benneyworth, ward member, said he would investigate this complaint on behalf of Parish Council. The complaint to enforcement was regarding noise nuisance which was reported both on 19/9/23 & 2/4/24 by a resident. The clerk had received no further updates.

The Parish Council raised the importance of enforcement at West Berkshire Council to Cllr. Benneyworth as like many other parishes felt that there is no enforcement for these types of complaints. Cllr. Benneyworth reported that more resources are now being put in place.

12. FINANCE

Income and Expenditure

- The Payments for Approval were agreed along with the Bank Reconciliation to 1st May 2024 as shown in Appendix 1.
- The End of Year Budget and Expenditure for 2023/24 was reviewed as shown in Appendix 2. £78,852 was reported as the projected end of year balance in December when preparing the budget for 2024-2025. The true end of year {31.03.2024} balance is £79,018.
- The following CIL Settlement, April 2024 was received:
CIL payments collected for from 1 October 2023 to 31 March 2024, 23/00252/FUL Vanners Farm, Vanners Lane, Enborne, Newbury, RG20 0LB of £1,322.42
- The Parish Insurance Renewal for 1st June 2024-25 was approved.
- The Parish Council agreed to buying a Laptop for Enborne Parish work, because of data protection the Clerk advised parish council that a laptop solely for Enborne work should be used, currently the Clerk uses her own computer. The laptop can then also be used for meetings. Cllr. Dibas said he would help the Clerk in buying the right specification required
ACTION: Clerk/Cllr. Dibas

13. ASSET REGISTER

The Asset Register was adopted for the forthcoming year.

14. PARISH COUNCIL STANDARD DOCUMENTS

The Standing Orders were approved for the forthcoming year.

15. REPRESENTATIVES TO COMMITTEES AND WORKING GROUPS FOR THE FORTHCOMING YEAR

- Staffing Committee (3, including Chair)
Cllrs. Bolan, Garrett and Kendall.
- Public Rights of Way
Cllr. Garrett
- Enborne Primary School
Cllr. Dibas
- Neighbourhood Development Plan
Cllr. Tompkins, Garrett.
Newbury Community Forum

Cllr. Bolan

16. BIODIVERSITY ENBORNE PROJECT (AgriSound) (SD)

Cllr. Dibas provided a presentation to propose that solar panelled devices are installed in the Parish to measure bee activities, making it easier to monitor bees which are in decline due to losing their habitat and the use of pesticides. The device is used to help protect bees and Enborne would be the first in West Berkshire in this initiative. It is used to find out if bees are declining or increasing, to then help find measures to protect bees to help biodiversity. Enborne Primary School has agreed to use the devices in their School where the pupils will be part of a school network, learning the importance of bees and their population.

The cost is £2,200 for three years, to provide 6 devices in the parish. Click [here](#) for more information on ArgiSound.

The parish council were all in favour and was resolved to buy six devices.

17. ENBO/12/1 – AND OTHER PROW

This footpath refers to the pathway from Enborne Street to the Primary School. A WBC PROW officer was reported to visit site with a parish councillor to discuss what improvements are needed.

No further updates were noted. Cllr. Benneyworth said he would investigate further with WBC.

18. CLERK'S REPORT

Nothing further reported.

19. COUNCILLORS' REPORTS

19.1 Reports from Ward Members:

- 12/03 WBC Parish Report, Cllr. Dennis Bennysworth

Cllr. Bennysworth reported that an arson attack was carried out at Good Hope Farm which is used for the benefit of Adults with Learning Disabilities and the local community in Hampstead Marshall, they are trying to raise funds to build a more suitable hub to meet. There application can be found [here](#) on the Good Exchange.

19.2 Reports from Councillors

- Newbury Southwest Community Forum Mins 21/03 (NSCF)
Cllr. Bolan attended the Forum. The Community Police Officer said he will be doing the online training for CSW (Community Speed Watch) and would report back to the next NSCF meet. The NSCF will be meeting four times a year at the Wash Common Library
- Congratulations was recorded for the Enborne Nominee at Newbury Town Civic Awards on 14/03 for EPC/EPFC/Calleva for the Environmental Contribution Award
- Cllr. Bolan attended the Making of the Mayor on 12/05. Cllr. Bolan asked if Enborne Parish Council has a chain that could be worn to civic events. The Clerk will look in the Newbury lock-up.

20. CO-OPTION OF NEW MEMBER TO COUNCIL

Giles Whitefield was co-opted onto Parish Council following his application received.

21. FUTURE AGENDA ITEMS

Parish Footpaths.

22. DATES OF FUTURE PARISH COUNCIL MEETINGS (all at 7.30pm)

- June 24th The Barn Enborne Church
- September 23rd The Barn, Enborne Church
- November 4th Cricket Club

Appendix 1

Payments to approve

May-24

| Invoice No /Ref | Details | Name of Payee | Amount |
|------------------------|----------------------------------|-------------------------|---------------|
| GB4PSHL2AEUI | Printer Ink, Amazon | Kim Lloyd | £ 44.77 |
| LCO02602 | Parish Insurance | Clear Insurance | £ 619.77 |
| 31.03.2024 | Clerk Salary | Kim Lloyd | |
| 31.03.2024 | Employee/er Tax & NI for QTR 4 | HMRC | £ 456.10 |
| 31. 03.2024 | Clerk Pension for Month 12 | Berkshire Pension | |
| 25.03.2024 | Clerk Payroll, March | SME Accounting Services | £ 12.00 |
| 09.04.2024 | Membership Annual Fee | HALC | £ 171.30 |
| 30.04.2024 | Clerk Salary, April | Kim Lloyd | |
| 30.04.2024 | Employee/er Tax & NI for Month 1 | HMRC | £ 132.00 |
| 30.04.2024 | Clerk Pension for Month 1 | Berkshire Pension | |
| 24.04.2024 | Clerk Payroll, April | SME Accounting Services | £ 12.00 |
| 30.04.2024 | Storage, April (DD) | Newbury Storage | £ 79.41 |

Receipts

| | | | |
|-------|--|------|------------|
| 17353 | 1st Payment of the Precept | WBDC | £ 5,000.00 |
| 17353 | CIL Parish Settlement April, 2024 - 23/00252/FUL Vanners Farm | WBDC | £ 1,322.42 |

Local Council Name: Enborne Parish Council

Period ending **1st May 2024**

Prepared by: KL

Balances per bank statements as at

1st May 2024

| | | |
|---|-----------|------------------|
| Unity Trust Bank Current Account | 28,249.93 | |
| Newbury Building Society Saving Account | 57,011.31 | |
| Total bank & cash balance | | 85,261.24 |

LESS: outstanding cheques (current account) at

Payee

Chq No. Amount

85,261.24

Balance per Cash Books at

1st May 2024

incl VAT

| | | |
|--|-----------|--------------------|
| Cash Book Unity Trust Bank Current Account | 28,249.93 | |
| RBS Saving Account | 57,011.31 | |
| | | Balance inc |
| | | 85,261.24 |

Appendix 2

EPC Budget

Presented: 20/05/2024

| EXPENDITURE: | Budget 22/23 | Actual Spend | Budget 23/24 | Actual Spend | Budget 2024-2025 | Explanatory Notes |
|---|-------------------|---------------|--------------------|---------------|-----------------------|---|
| Salaries | | | | | | |
| Pension | | 0 | | 1,272 | 2,000 | New for 2023 |
| Payroll | | 120 | 120 | 110 | 120 | |
| Clerk Expenses | 312 | 312 | 312 | 312 | 312 | |
| | | | | | | |
| Councillor Expenses | 0 | 0 | 0 | 0 | 0 | |
| Postage & Stationery | 65 | 0 | 65 | 0 | 65 | |
| Bank Charges | 72 | 72 | 72 | 72 | 72 | |
| Subscriptions & Training | 700 | 538 | 700 | 310 | 500 | |
| Insurance | 600 | 590 | 650 | 613 | 650 | |
| Hall Hire for Meetings | 250 | 250 | 250 | 250 | 250 | |
| Website Hosting | 200 | 197 | 200 | 215 | 250 | |
| Newbuy Storage | 850 | 784 | 850 | 777 | 850 | |
| Audit | 300 | 250 | 300 | 210 | 350 | |
| GDPR Reg & Consultant | 35 | 35 | 35 | | 35 | |
| | | | | | | |
| Churchyard Maintanace | 750 | 750 | 750 | 750 | 750 | |
| Donations | 1,150 | 1,887 | 1,150 | 1,233 | 1,150 | |
| Coronation /Jubilee | 1,000 | | 1,000 | 0 | 0 | |
| | | | | | | |
| Salt Treatment | | | | | 615 | New for 2024/2025 |
| Village Repair | 0 | 0 | 0 | 0 | 0 | |
| | | | | | | |
| Bi-Election | 1,500 | | 1,500 | | Allocated to Reserves | |
| Total Expenditure | 15,076 | 12,586 | 15,246 | 13,163 | 15,894 | |
| INCOME | | | | | | |
| Precept | £ 8,750.00 | | £ 8,750.00 | | £ 10,000.00 | |
| Other income | | | £ 3,664.06 | | | |
| Total Income | £ 8,750.00 | | £ 12,414.06 | | | |
| Precept increase / (decrease) on previous year | 0 | | 0 | | £ 1,250.00 | |
| Budget underspent or overspent from previous year | | £ 2,490.41 | | £ 2,083.87 | | |
| | | | | | | |
| Balance on 31.03.2024 | | | | £ 79,018.23 | | |
| Projected unallocated funds at 1st April 2024 | | | | £ 4,024.92 | | This is the free funding not allocated to Reserves. |
| ALLOCATED RESERVES | | | | | | |
| Neighbourhood Development Plan | | | £ 2,000.00 | £ 781.65 | £ 3,388.35 | |
| Bi-Election | | | | | £ 1,500.00 | |
| Footpaths in Washwater | | | £ 10,000.00 | | £ 10,000.00 | |
| Traffic Calming | | | £ 5,000.00 | | £ 5,000.00 | |
| Solar Farm Investment | | | £ 53,000.00 | | £ 53,000.00 | |
| | | | | | | |
| CIL Fund | | | £ 2,104.96 | | £ 2,104.96 | |
| Total Allocated Reserves | | | £ 72,104.96 | | £ 74,993.31 | |
| | | | | | | |
| PRECEPT PER HOUSEHOLD: | 2022/2023 | | 2023/2024 | | 2024/2025 | |
| TAX BASE | | | | | 383.32 | Divide the tax base figure with Precept |
| ANNUAL PRECEPT PER BAND D HOUSEHOLD | £ 22.80 | | £ 23.10 | | £26.08 | |
| <i>Inc/(decr) on previous year</i> | | | £ 0.30 | | £2.98 | |