

# Enborne Parish Council

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## MINUTES

### of the Meeting of Enborne Parish Council

Monday 29<sup>th</sup> January 2024

The Falklands Cricket Club, Enborne Street, Enborne

#### Present:

Cllr. Chris Garrett (Chair)  
Cllr. Val Bolan (Vice Chair)  
Cllr. Peter Tompkins  
Cllr. Sam Dibas  
Cllr. Natasha Kendall  
Clerk: Mrs Kim Lloyd  
9 members of the public.

Note: The meeting will be recorded for the sole purpose of producing the minutes of this meeting. The recording will be deleted once the minutes have been agreed.

#### 1 APOLOGIES FOR ABSENCE:

None

#### 2 DECLARATIONS OF INTEREST ON AGENDA ITEMS AND DECLARATION OF MEMBERS INTEREST FORMS

All Councillors declared an interest in item 7, Budget / setting the Precept.

Cllr. Tompkins declared an interest in Planning Application [23/02596/FULMAJ](#) Longcopse Farm.

#### 3 PUBLIC PARTICIPATION

Several public members raised their concerns and objection to 23/02596/FULMAJ planning application.

{19.35 Cllr. Dibas arrived}

#### 4 MINUTES

The Parish Council approved minutes of the Parish Council meeting held on 27<sup>th</sup> November 2023

#### 5 PLANNING SCHEDULE (Appendix 1)

The following planning applications were considered.

- [23/02641/HOUSE](#) Ashenberry, Enborne Street, Enborne, Newbury RG20 0JP. SECTION 73 - Vary condition 2 (approved plans) of approved application 23/00366/HOUSE: Erection of new garage via existing access.  
Parish Council agreed to no objections.
- [23/02751/OOD](#) Out Of District Planning Consultation, Basingstoke and Deane Borough Council Pet Cremation Services, Yew Tree Farm, Hatt Common, East Woodhay, Newbury. Out of District Planning Consultation BDBC: Ref 23/02920/FUL - Extension of Newbury Pet Crematorium to include an adjoining store/warehouse, the addition of a lean-to, the siting of a storage container, and the installation of an additional cremator and associated flue.  
Parish Council agreed to no objections.

- [23/02596/FULMAJ](#) Longcopse Farm, Vanners Lane, Enborne, Newbury RG20 0LD. Use of land for the siting of up to 24 travelling show persons plots

After a long discussion, it was agreed that Parish Council strongly object, 4 members objected and 1 abstention, due to a declaration of interest.

Policy TS2 should be disregarded as the evidence which informed the policy is out of date and superseded by new evidence which shows no need for new plots for Travelling Showpeople in the district.

This proposal will cause harm to the rural character of the area, the landscape setting, and adjacent ancient woodland and habitats. Highways safety will be further compromised by the increased vehicle movements on Wheatlands Lane, which is single track road in parts. The proposal will result in the loss of agricultural land.

Should the council choose to apply policy TS2, the proposals will still not comply as they fail to show how the plots will only be used by Travelling Showpeople - a fundamental reason for and requirement of the policy. Important aspects of TS2, such as landscape buffers, have not been included in the site boundary.

The site has a history of planning transgressions which remain unresolved. The site has also been associated with serious environmental pollution which it is feared will continue and worsen if these proposals are granted planning permission.

**It was also noted that if parishioners write to Enborne District Councillors regarding this planning application it would help support parish council's objection. A letter will be considered to our MP Laura Farris.**

- [23/02884/CERTE](#) Vanners Farm, Vanners Lane, Enborne, Newbury RG20 0LB. External alteration works to house.  
Parish Council have no comments.

#### **WBC Planning Decisions**

- **22/02400/FUL Land at Mount Pleasant Farm, Enborne, Newbury.** The change of use of land to a gypsy and traveller caravan site consisting of 1 no. mobile home, 1 no. utility dayroom, 1 no. touring caravan and associated development. WBC Refused.

#### **6 FINANCE**

The January Income and Payments was approved to pay as shown below.

**Statement of Accounts**  
**Accounts for Payment January 2024**

Expenditure brought forward 23-24 £10,188.89

**Payments**

Cheque No	Payee	Description	Amount
DD *	Newbury Self Store	Storage - December 2023	77.91
DD *	Newbury Self Store	Storage - January 2024	77.91
BACS *	Kim Lloyd	Clerk Salary - December 2023	
BACS *	Kim Lloyd	Clerk Salary - January 2024	
SO *	Unity Trust Bank	Bank Charges QTR 3	18
BACS *	Vision ICT	NDP Email account	21.6
BACS *	HMRC	Clerk PAYE - QTR 3	345.6
BACS	Berkshire Pension	Clerk Pension - December 2023 & January 2024	
BACS *	SME Accounting Services	Payroll - December	12
BACS	SME Accounting Services	Payroll - January 2024	12
BACS	Edge Architects	NDP Printing	22.14
BACS	bell cornwell	Professional services to NDP	420.84

The 2023-2024 Budget vs Expenditure to date was noted.

## 7 BUDGET 2024-2025

The budget was approved as shown in Appendix 1.

The precept for 2024-2025 was agreed at £10,000. This is a contribution of £26.08 per year for a band D household towards the Parish Council contribution.

## 8 NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

A public consultation was held on 23/01 which received a good turnout of around 70 parishioners. The feedback was positive from the parish. A presentation was delivered on the history of Enborne. Some of the following points were covered.

- National Planning Policy (NPPF) Paragraph 30: *states:*  
*'Once a neighbourhood plan has been brought into force, the policies it contains take precedence over existing non-strategic policies in a local plan covering the neighbourhood area, where they are in conflict; unless they are superseded by strategic or non-strategic policies that are adopted subsequently.'*
- Enborne NDP process is in its early stages.
- Evidence needs to be gathered on what the parish needs and wants.
- Allocating development sites in a NDP can stop development happening where we do not want it.
- The parish need to value how much housing is needed in the parish and affordable housing
- Focus groups are being considered to look at draft policies.
- A grant has been applied for towards some of the funding of the early stages of the NDP.

Please spread the word, the NDP working group would like to hear your thoughts, please email [ndp@enborne.org.uk](mailto:ndp@enborne.org.uk)

## 9 CLERK REPORT

Nothing further to report.

## 10 DISTRICT COUNCILLORS' REPORTS

- Parish Report, Cllr Tony Vickers (circulated: 22/12/2023)

## **11 COUNCILLORS REPORTS**

Cllr. Bolan attended the Newbury Southwest Community Forum regarding burglaries and thefts in the Parish which was very informative. Two police officers attended. The importance of reporting crimes and sharing evidence was emphasized from the Police Team. The Police can then investigate and work on prevention.

## **12 MATTERS FOR FUTURE CONSIDERATION**

None

## **13 DATE OF THE FUTURE PARISH COUNCIL MEETING:**

All Meetings at 7.30pm on Mondays.

March 4 <sup>th</sup>	Falklands Cricket Club, Community Room
May 20 <sup>th</sup>	Falklands Cricket Club, Community Room
July 15 <sup>th</sup>	The Barn, adjacent to Enborne Church
September 23 <sup>rd</sup>	The Barn, adjacent to Enborne Church.
November - 4 <sup>th</sup>	Falklands Cricket Club, Community Room

## **PART 2 CONFIDENTIAL.**

The Council to resolve that by virtue of the confidential nature of the business to be transacted the press and public be excluded from the meeting during consideration of the following item(s) of business under Section 2 of the Public Bodies (Admission to Meetings) Act 1960.”

- 1) Confirmation of Clerk Annual Appraisal on 16<sup>th</sup> January 2024
- 2) Approval of Clerk salary increment.

Both were approved by Parish Council.

## APPENDIX 1

### EPC Draft Budget 2024-2025

FINAL 29.01.2024

EXPENDITURE:	Budget 22/23	Actual Spend	Budget 23/24	Forecasted to March 31st 2024	Proposed Budget 2024-2025	Explanatory Notes
Salaries	7,292	6,801	7,292	7,284		
Pension		0		1,316		New for 2023
Payroll		120	120	120	120	
Clerk Expenses	312	312	312	312	312	
Councillor Expenses	0	0	0	0	0	
Postage & Stationery	65	0	65	0	65	
Bank Charges	72	72	72	72	72	
Subscriptions & Training	700	538	700	310	500	
Insurance	600	590	650	525	650	
Hall Hire for Meetings	250	250	250	250	250	
Website Hosting	200	197	200	215	250	
Newbuy Storage	850	784	850	784	850	
Audit	300	250	300	210	350	
GDPR Reg & Consultant	35	35	35	35	35	
Churchyard Maintenance	750	750	750	750	750	
Village Repairs Budget	0	0	0	0	0	
Donations	1,150	1,887	1,150	1,150	1,150	
Coronation /Jubilee	1,000		1,000	0	0	
Salt Treatment					615	New for 2024/2025
Bi-Election	1,500		1,500		Allocated to Reserves	
<b>Total Expenditure</b>	<b>15,076</b>	<b>12,586</b>	<b>15,246</b>	<b>13,333</b>	<b>15,894</b>	
<b>INCOME</b>						
Precept	£ 8,750.00		£ 8,750.00		£ 10,000.00	
Other income						
<b>Total Income</b>	<b>£ 8,750.00</b>		<b>£ 8,750.00</b>			
Precept <b>increase</b> / (decrease) on previous year	0		0		£ 1,250.00	
Budget underspent or <b>overspent</b> from previous year		£ 2,490.41		£ 1,913.34		
Projected Balance on 31.03.2024				£ 78,852.10		
Projected unallocated funds at 1st April 2024				£ 4,639.64		This is the free funding not allocated to Reserves.
<b>ALLOCATED RESERVES</b>						
Neighbourhood Development Plan					£ 2,607.50	
Bi-Election					£ 1,500.00	
Footpaths in Washwater					£ 10,000.00	
Traffic Calming					£ 5,000.00	
Solar Farm Investment					£ 53,000.00	
CIL Fund					£ 2,104.96	
<b>Total Allocated Reserves</b>					£ 74,212.46	
<b>PRECEPT PER HOUSEHOLD:</b>						
<b>TAX BASE</b>	<b>2022/2023</b>		<b>2023/2024</b>		<b>2024/2025</b>	
<b>TAX BASE</b>					383.32	Divide the tax base figure with Precept
<b>ANNUAL PRECEPT PER BAND D HOUSEHOLD</b>	£ 22.80		£ 23.10		£26.08	
<i>Inc/(decr) on previous year</i>			£ 0.30		£2.98	