



Enborne Parish Council

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MINUTES

ENBORNE PARISH COUNCIL MEETING IN THE BARN, ADJACENT TO ST MICHAELS AND ALL ANGELS CHURCH, ENBORNE.

MONDAY 21st NOVEMBER 2022 AT 7.30PM

Present:

Cllr. Chris Garrett (Chair)

Cllr. John Leeson (Vice-Chair)

Cllr. Valerie Bolan

Cllr. Sam Dibas

Cllr. Peter Tompkins

Clerk: Mrs Kim Lloyd

Ward Member. Cllr. James Cole.

In attendance: 2 members of the public.

The Clerk announced that the meeting is being recorded for minute purposes. The recording will be deleted once the minutes are approved.

1. APOLOGIES

Natasha Kendall sent her apologies and had also resigned from Council
The Parish Council thanked Natasha for all she had done while on Council.

2. DECLARATIONS OF INTEREST ON AGENDA ITEMS

Cllrs. Bolan and Garrett raised a declaration of interest on agenda item 5, Falkland Cricket Club.
Cllr. Garrett also declared an interest in the planning application for Watermill Bridge 22/02530/OOD.

3. MINUTES FROM PREVIOUS PARISH COUNCIL MEETING

Councillors **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes for the meeting 26th September 2022.

4. PUBLIC QUESTIONS- UN-MINUTED

None raised.

5. PLANNING APPLICATIONS – APPENDIX 1

Four planning applications were considered.

22/02400/FUL - Land at Mount Pleasant Farm – Enborne Parish Council agreed to object to this application.
The following response was submitted to West Berkshire Council.

(It was also noted from a member of the public that no planning notice was posted on site)

WBC has recently demonstrated a 5-year supply of gypsy and traveller sites as confirmed in the recent appeal case for one pitch at land on Ermin Street. There is no need for extra gypsy and traveller sites within West Berkshire or Enborne.

We also note that the application is inadequate as it contains no visual amenity assessment, no ecology assessment, and no information on how discharges from the proposed settlement are to be disposed. Any outflow/leakage will inevitably end up in the ditch running down the side of Andover Drove towards the River Enborne. Also, what are the plans with regard to external lighting. The NPPF sets out a presumption in favour of sustainable development. This development has not been shown to be sustainable.

This site is located outside of any settlement boundary and is within open countryside.

There is an existing caravan on site situated among the sheds and chicken coop at the top of the site. This part of the site is surrounded by hard landscaping/fencing presumably so that this part of the site cannot be scrutinised from the footpath and the road. This, however, results in this part of the site appearing isolated from the surrounding countryside.

According to the WBC map of TPOs the whole site is covered by a woodland TPO. Enborne Parishioners remember the whole site being heavily wooded but despite the TPO most of the trees have died and been cut down in recent years. This deforestation has been reported to the tree officer before, but nothing has been done to improve the management of the site. We wonder if there is a toxicity or waterlogging problem on the site which has caused the trees to die and whether this would be a hazard to human habitation. We believe that steps should be taken to reforest the site. This would, after all, enhance carbon sequestration in the Parish.

22/02530/OOD - Land at Watermill Bridge, Andover Road, Wash Water Hampshire. –

Enborne Parish Council still object to this application. The impact and harm on the character of Enborne parish landscape was again discussed. The Parish Council had already sent a representation of objection which will be considered when West Berkshire Council determine this application.

22/02538 /FUL Site of Former Cope Hall, Skinners Green.

The Parish Council had no comment.

22/02600 – Glebe House. The Parish Council support this application.

6 FALKLAND CRICKET CLUB – SECOND GROUND PAVILION EXTENSION

Cllrs. Leeson and Garrett met with the owner of the Cricket Club to be shown their proposal. The proposal is to extend the existing pavilion to provide a ladies' changing room, additional storage, and a scoreboard. The Parish Council have no objections at this stage, and would support the concept, but once a full planning application is received for observation, it will then be advertised on an agenda and be considered in a full council meeting.

7 FINANCE

Councillors **RESOLVED UNANIMOUSLY** to pay payments as shown below.

Statement of Accounts
Accounts for Payment November 2022

Expenditure brought forward 22-23 £11,353.22

Payments

Cheque No	Payee	Description	Amount
BACS *	Entric Services	Electric Car Charges	6000
BACS	SLCC	Annual Membership	112
BACS	Unity Trust Bank	Bank Charges - QTR 2.	18
DD *	Newbury Storage	Storage - September	77.91
BACS	PKL Littlejohn PPL	External Audit	240
BACS *	Kim Lloyd	Clerks Salary - October	
BACS	Kim Lloyd	Clerks Salary - November	
BACS *	Newbury Storage	Storage - October	77.91
BACS	Kim Lloyd	Clerk Expenses	312
BACS	HMRC	Employee/er Tax and NI - QTR 3	334.8
DD	Newbury Storage	Storage - November	77.91
BACS	West Berks Foodbank	Donation	225
BACS	Newbury Library	Donation	250
BACS	Fairclose Home	Donation	225
BACS	Wash Common Library	Donation	250
BACS	Citizens Advice Bureau	Donation	200
BACS	PCC	Churchyard Maintenance	750
BACS	PCC	Barn Hall Hire	250
BACS	Vision ICT	Website	236.4
DD *	ICO	Data Protection	35

PAID *

£ 10,564.99

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

Receipts

08.10.2022	WBC	19/01686/PACOU	£ 1,550.25
29.09.2022	WBC	Precpet - 2nd Payment	£ 4,375.00
Total Receipts			<u>£ 5,925.25</u>

The Budget vs Expenditure table was reviewed to date.

(All above finance documents emailed to members of the Parish Council before the meeting)

8 CIL PAYMENT 19/01686/PACOU

Enborne received £1,550.25 for the period from 1 April 2022 to 30 September 2022.

This payment arises from contributions collected in respect of:

19/01686/PACOU Offices at, Peregrine House, Enborne.

The funds are to be spent 'to support the development of the local area by funding

(a) The provision, improvement, replacement, operation, or maintenance of infrastructure; or

(b) Anything else that is concerned with addressing the demands that development places on an area.'

9 BUDGET 2023-2024

(The Budget was considered after Agenda item 9 and 10)

The Clerk emailed the budget table and a report explaining each proposed budget item to Council before the meeting.

A discussion regarding the reserves confirmed that the reserves that are already allocated to items are flexible to be moved if needed.

A community warm room initiative was discussed to allocate some reserves towards, but it was felt that Wash Common Library is offering this service and a location would be difficult to find in the Parish.

ClI. Dibas said he will investigate buying a bench for the Church and School, as previously agreed by Council, he would talk to the Church and School about this proposal.

ACTION: ClI. Dibas

The Clerk was asked to remove £800 from the Flower Initiative Reserve, which was felt is a nonstarter, and add this reserve towards the benches. The remainder allocated towards the Barn Footpath can also be allocated to the Bench reserve when required.

The parish insurance was increased to £650 following inflation.

The Council approved the 2023-2024 budget as shown in Appendix 2.

The Precept will be confirmed in January when the tax base figure is received from West Berkshire Council. This will allow Council to know how much a band D household will pay towards the parish council contribution.

10 TRAFFIC CALMING IN THE PARISH

Cllr. Garrett attended a meeting organised by the ward members with the following members of West Berkshire Council, Nigel Lynn, Chief Executive Officer, Eric Owens, Interim Executive Director (Place) and Jon Winstanley, Service Director, (Environment). They were accompanied by the chairpersons of Hampstead Marshall, Kintbury, Inkpen, Boxford, Hungerford and West Woodhay.

It was a meeting to discuss the issues that Parish Councils have regarding speeding and planning.

During discussions it was confirmed that no chicanes would be allowed when no streetlights are present.

Cllr. Garrett reported that in general, parishes were encouraged to buy their own speed indicator devices to produce data for traffic calming measures which could then be forwarded onto West Berkshire Council for further enforcement if needed.

It was identified that Highclere have a speed device sign smiley/sad face and deploy a speed camera.

It was felt this would be something Enborne could do, but the question is who will carry out the speed operations in the parish.

The Clerk suggested a Parish Council Facebook page to encourage residents to come forward to form a traffic calming group in the parish. Newbury Storage could also be used to store the device. The Clerk reminded Council of the Community Speedwatch Scheme https://www.communityspeedwatch.org/FRONT-v2-The_Scheme.php

If anyone would like to know more on what could be done to prevent speeding in Enborne and would be interested to form a 'Traffic Calming Group' to contact the Clerk for more information.

It was agreed for Council to hold a separate meeting outside of a full Parish Council meeting to discuss further ways of what could be done to prevent speeding in the Parish. **ACTION: All**

(Ward Member, Cllr. James Cole and members of the public left the meeting)

11 LITTER PICK

This will be added to the January agenda. Cllr. Bolan will take the lead on this. **ACTION: Cllr. Bolan.**

12 CLERK REPORT & CORRESPONDENCE

08/11 Email Invitation to join our West Berkshire Parish Climate Forum: Wednesday 7 December 12.30pm.

07/11 Email Notification of Publicity of the Ecchinswell, Sydmonton and Bishops Green Neighbourhood Plan.

24/10 Email Notification of Making of the Ashford Hill with Headley Neighbourhood Plan.

It was agreed that Cllr. Bolan will join the Staffing Committee, replacing Mrs N. Kendal. A date will be confirmed in January to carry out the Clerks appraisal. **ACTION: Clerk, Bolan, Garrett, Leeson.**

13 COUNCILLORS - ANY FURTHER REPORTS/QUESTIONS

Cllr. Bolan raised thoughts to the King Charles III Coronation event on May 6th, 2023. The Queens Jubilee mugs presented to Enborne School was very well received. It was asked for Council to have thoughts of what could be done for the Coronation. **ACTION: All**

14 MATTERS FOR FUTURE CONSIDERATION

None.

15 DATE OF NEXT MEETING

The date of the next Parish Council meeting on Monday 9th January 2022 in the Falklands Cricket Club, Community Room, Enborne Street, Enborne, RG14 6TW.

APPENDIX 1

**Planning Applications, Appeals and Enforcement Notices
for consideration at the Parish Council November 21st Meeting 2022**

Planning applications can be viewed by members of the public on the West Berkshire Council's website

[West Berkshire Planning Applications On Line Simple Search Link](#)

Planning applications for consideration at meeting

Reference	Type	Location	Description	Observations
22/02400	FUL	Land at Mount Pleasant Farm	The change of use of land to a gypsy and traveller caravan site consisting of 1 no. mobile home, 1 no. utility dayroom, 1 no. touring caravan and associated development.	Object
22/02530	OOD	Out Of District Planning Consultation Basingstoke and Deane Borough Council Land at Watermill Bridge, Andover Road, Wash Water Hampshire	Out Of District Planning Consultation BDBC: Re: Amendment to 21/03394/OUT: Hybrid application for mixed use community comprising Outline application for up to 270 dwellings (Use Class C3) including dwellings for older people; a 1,600 square metre community building (Use Class F2(b)), a 1200 square metre Health Centre (Use Class E(e)) and a 250 square metre convenience store (Use Class F2(a)), demolition of Common Farm and associated agricultural buildings, provision of open space, allotments, community gardens, a riverside park/nature trail, drainage attenuation, landscaping and associated infrastructure. Full application for the first phase of residential development including 90 dwellings (Use Class C3), public open space, associated landscaping and infrastructure works, access arrangements including new vehicular access onto the A343 Andover Road	Object
22/02538	FUL	Site Of Former Cope Hall Skinners Green, Enborne	Proposed new self-build, net zero carbon dwelling, improvement of 2no. existing accesses and associated landscaping on site of former Cope Hall residence.	No Comment
22/02600	HOUSE	Glebe House, Enborne RG20 0HD	Hydrotherapy pool with a shower/ changing room, plant room and lobby. Covered walkway linking the main house area to the pool building. External patio works. Level access throughout to meet the needs of the applicant.	Support

West Berkshire Council Planning Application Decisions and Planning Inspectorate Appeal Decisions

Reference	Type	Location	Description	Decision
22/01810	HOUSE	Greystones Enborne Row Wash Water Newbury Approval West Berkshire RG20 0LY	Rear extension, alterations and pitched roof over existing garage	GRANTED

APPENDIX 2

Enborne Parish Council

Budget 2023/2024

Receipts	BUDGET 2023-2024	Forecasted to 31.03.2023	Budget 2022-2023	Actual 2021- 2022
	£	£	£	
Precept		£ 8,750.00	£ 8,750.00	17500
Bank Interest		£ -		7168.77
Member Bid				
CIL funding		£ 1,550.25		
Poors Allotment Account	£ -	£ 1,021.60		5041.78
VAT reclaim 2020/21	£ 2,299.50	£ 880.73		327.08
Total	£ 2,299.50	£ 12,202.58	£8,750	£ 30,037.63

Payments	YTD	Budget	Budget	
	£	£	£	
Salaries				
Salary				
HMRC Employee/Employer NI				
Pension				
General Office & Administration				
Clerk Expenses	£ 312.00	£ 312.00	£ 312.00	£ 312.00
Councilor Expenses			£ 150.00	
Postage and Stationery	£ 65.00		£ 65.00	£ 15.84
Subscriptions and Training	£ 700.00	£ 538.29	£ 630.00	£ 620.48
Bank Charges	£ 72.00	£ 72.00	£ 72.00	£ 72.00
Parish Insurance	£ 650.00	£ 589.70	£ 600.00	£ 572.00
Hire of Halls	£ 250.00	£ 250.00	£ 250.00	£ 250.00
Webstie Hosting	£ 200.00	£ 197.00	£ 200.00	£ 197.00
Newbury Storage	£ 850.00	£ 784.08	£ 940.00	£ 757.17
Audit	£ 300.00	£ 250.00	£ 260.00	£ 50.00
GDPR registration	£ 35.00	£ 35.00	£ 35.00	£ 35.00
Remote Meetings - Zoom		£ 119.90	£ 150.00	£ 119.90
				£ 51.21 <i>Payroll 2021-2022</i>
Open Spaces				
Grass Cutting -Churchyard	£ 750.00	£ 750.00	£ 750.00	£ 750.00
Village Repairs				
Donations	£ 1,150.00	£ 1,887.40	£ 1,150.00	£ 1,150.00
King Charles III Coronation	£ 1,000.00			£ 3,308.37 <i>Poors</i>
By Elections	£ 1,500.00		£ 1,500.00	
VAT spend		£ 2,299.50		£ 880.73
Total	£ 15,126.48	£ 14,885.57	£ 13,761.60	£ 14,881.78

Sinking Funds	YTD	Budget	Budget	Budget
	£	£	£	£
Footpaths in Washwater	£ 10,000.00		£ 10,000.00	£ 10,000.00
Electric Car Charging	£ -	£ 5,000.00	£ 5,000.00	£ 5,000.00
Traffic Calming	£ 5,000.00		£ 5,000.00	£ 5,000.00
Barn Footpath Repair and Bench	£ 220.00	£ 4,780.00	£ 5,000.00	£ 5,000.00
Benches	£ 800.00		£ 800.00	£ 800.00
Solar Farm investment	£ 55,000.00		£ 55,000.00	£ 55,000.00
Total	£ 71,020.00	£ 9,780.00	£ 80,800.00	£ 80,800.00

Total including Sinking Funds	£ 86,146.48	£ 24,665.57	94,561.60	£ 95,681.78
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Tax Base and Band D Comparisons with Precept

Year	Band D Household per month/10 months	Precept
2023-2024		
2022-2023	£ 2.28	£ 8,750.00
2020-2021	£ 4.66	£ 17,500.00
2019-2020	£ 4.83	£ 17,995.00