



Enborne Parish Council

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MINUTES

ENBORNE ANNUAL PARISH COUNCIL MEETING IN THE FALKLANDS CRICKET CLUB, ENBORNE STREET, NEWBURY RG14 6TW MONDAY 23rd MAY 2022 AT 7.30PM

Present:

Cllr. Chris Garrett (Chair)

Cllr. John Leeson (Vice-Chair)

Cllr. Natasha. Kendall

Cllr. Valerie Bolan

Clerk: Mrs Kim Lloyd

Ward Member. Cllr. James Cole.

In attendance: 2 members of the public.

The Clerk announced that the meeting is being recorded for minute purposes. The recording will be deleted once the minutes are approved.

1. **ELECTION OF THE CHAIRMAN FOR FORTHCOMING YEAR**

Chris Garrett was nominated, and this was accepted. Cllr. Garrett said he would stand as Chairman for one more year.

2. **APOLOGIES**

Cllr. Dibas sent his apologies.

3. **DECLARATIONS OF INTEREST ON AGENDA ITEMS**

No declaration of interests were raised.

4. **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Councillors **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes for the meeting held on 14TH March 2022.

5. **PUBLIC QUESTIONS- UN-MINUTED**

No questions raised.

Cllr. Garret gave a statement regarding questions raised in the previous parish council meeting under PQ.
A member of the public asked.

1. Do the Parish Council think that there is still an overwhelming support in the community for the Solar Farm?

The Parish Council continues to believe the project is well supported across the parish, within West Berkshire and nationally.

<https://www.theguardian.com/environment/2022/mar/07/uk-should-mobilise-army-of-volunteers-to-transform-energy-landscape>

2. What Plans are there for the charity field if no planning is granted?

The Trustees will consider the comments of the planners before making any further proposals.

3. Could you give an update on the situation with regards to the east to west drainage ditch?

We have submitted our thoughts to the LLFA and have copied the parishioner who posed the question.

A member of the public said on behalf of his family he would like to thank the Chairman and Councillors for remaining on Council and for the Clerk. He thanked the Parish Council for all that they did for the community. The Parish Council thanked him for his kind comments.

Following a discussion, Cllr. James Cole, ward member said he would help Parish Council on trying to locate the original planning conditions for Spring Gardens development from West Berkshire Council.

6. **PLANNING APPLICATIONS – APPENDIX 1**

Following discussion, the Parish Council supported the one planning application to consider, 22/00828 - Glebe House.

7. **ENBORNE SCHOOL, NEW GATE ACCESS FUNDING**

The Clerk reported from the Cllr. Dennis Benneyworth, ward member that West Berkshire Council are more forward on this project. Cllr. Benneyworth asked how much the Parish Council would be funding towards it? He still was not sure how much it will cost in total and how much West Berkshire Council are contributing towards it. After discussion, it was **RESOLVED UNANIMOUSLY** that the Parish Council will approve funds of a ceiling of £1,200. It was reported that the members bid will be extended for another six months due to the implications of the S106 legal agreement which is holding this up.

8. **TRAFFIC CALMING IN THE PARISH**

Following the last meeting when the Clerk was asked to make enquires about having a device for traffic speed calming in the parish, the Clerk reported that WBC only recommend two suppliers. The Clerk had emailed the information to the Council before the meeting and showed the devices on the screen during the meeting. Out of the devices shown the portable one that captures vehicle number recognition which is called a Automatic Number Plate Recognition (ANPR) - <https://www.westcotec.co.uk/portable-anpr/> was the preferred option.

The original request was for one outside the school but since Cllr. Garrett has had parishioners contact him concerning the speed of traffic along Washwater Road within the boundary of Enborne Row.

Cllr. Kendall reported there was a severe accident along Enborne Row, less than 10 metres away from her home. The car was travelling west to east and ended up in the ditch on the south side (riverside) of the road having completed a 180 spin. The occupants were 2 adults under the age of 25. Cllr. Kendall was first on the scene and contacted the emergency services. Luckily the driver, a female and passenger, a male were able to escape from the offside (driver) window as the car was on its side. The police took over 20 minutes to arrive. Cllr. Kendall said what shocked her most was that the next vehicle that came by, (before the emergency vehicles arrived) travelling west to east along Enborne Row, was speeding so much that she thought he was going to hit them even though there were torch lights and the crashed car's headlights shinning it that direction. After this incident, Cllr. Kendall strongly feels that something needs to be done within our parish on traffic calming. It was felt it is getting out of hand not only at night but during the day and at weekends when pedestrians are walking on the road as there is no footpath, it is heard that different types of vehicles using the road as if it is a racetrack!

Cllr. James Cole, ward member reported that West Berkshire Council are again reviewing the footpath along Enborne Row which will give some safety to the pedestrians if granted.

The discussion led to the Thames Valley Community Speedwatch initiative which has been raised in a previous parish council meeting by the Clerk. This needs at least three people to register to form a group. <https://communityspeedwatch.org/FRONT-v2-Home.php>

Cllr. Garrett also minded Council that the proposed gravel pit at Hampstead Marshall could also produce even more vehicles which could potentially cause more of a problem.

After a full discussion the following actions were then agreed.

- To contact West Berkshire Council to ask them to deploy a Traffic Speed Survey in Washwater, within the boundary of Enborne Row. To also ask which device they would recommend, and if possible, see one in action, and could they be hired? **ACTION: Clerk**
- To contact Hampstead Marshall Parish Council (adjacent parish) to ask if they might be interested in sharing the cost and operation of a device. **ACTION: Cllr. Garrett**
- To post on the village Facebook page asking for volunteers to come forward to form a Traffic Calming Group and to register for the community speed watch (link above) **ACTION: Cllr. Kendall**

9. **FINANCE**

Councillors **RESOLVED UNANIMOUSLY** to pay payments as shown below.

Statement of Accounts Accounts for Payment May 2022

Expenditure brought forward 22-23

Payments

Cheque No	Payee	Description	Amount
BACS	* Silver Trading Ltd	Jubilee Mugs	£ 404.88
SO	* Kim Lloyd	Clerk Salary - April	
SO	Kim Lloyd	Clerk Salary - May. Plus backpay 2020-21	
DD	Newbury Storage	April - Storage	£ 77.91
DD	Newbury Storage	May - Storage	£ 77.91
BACS	Kim Lloyd	Zoom Lic for year	£ 143.88
PAID *			£ 1,700.78

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

Receipts

26.04.2022	WBC	Precept - first payment	£ 4,375.00
01.04.2022	Poors Allotment	Reinburse - CLA Sub	£ 257.00
12.05.2022	Poors Allotment	Reinburse - Stephens Scown invoice	£ 550.80
Total Receipts			£ 5,182.80

Financial Position to date

Balance carried forward 31/03/22	£ 96,473.42
Income for year 22-23 to date.	£ 5,182.80
Less payments for year 22-23 to date	£1,700.78
Total	£ 99,955.44

The Budget vs Expenditure table was reviewed to date.

The end of year papers was reviewed for 2021-2022 as shown in Appendix 3

Final Budget vs Expenditure 2021-2022

Bank Reconciliation to 31 March 2022

Clerk Report for 2021-2022

(All above finance documents emailed to members of the Parish Council before the meeting)

The Clerk reported that she had let the external auditors know that Enborne Parish Council will be submitting a full Annual Governance Accounting Return (AGAR) for 2021-22 for review.

10. **ELECTION OF THE VICE CHAIRMAN FOR FORTHCOMING YEAR**

Cllr. Leeson was nominated and this was accepted.

11. **APPOINTMENT OF COUNCILLORS TO COMMITTEES OR ANY OUTSIDE BODIES.**

Staffing Committee. – Cllrs. Kendall (as Chairman) and Cllrs. Leeson and Garrett agreed to remain as the committee.

Rights of Way Representative – Cllr. Leeson accepted for the forthcoming year.

School Representative – Cllr. Bolan was nominated and this was accepted.

12. **TO ADOPT THE ASSET REGISTER FOR THE FORTHCOMING YEAR – APPENDIX 2**

The Asset Register was reviewed and adopted for the forthcoming year.

13. **TO ADOPT THE STANDING ORDERS AND FINANCIAL REGULATIONS FOR FORTHCOMING YEAR**

The Standing Orders and Financial Regulations were reviewed and adopted for the forthcoming year.

Please see Enborne Website/Your Council/Policies to review the current Standing Orders and Financial Regulations - http://www.enborne.org.uk/Policies_17061.aspx

14. **ENBORNE PARISH COUNCIL INSURANCE - QUOTES**

The Clerk had obtained two quotes for the Parish Insurance which was considered. It was agreed to accept the quote from BHIB Insurance cover for the forthcoming year to be renewed on 1st June 2022. It was also agreed to accept the 3-year agreement to reduce the cost.

15. **THE QUEEN'S PLATINUM JUBILEE MUGS**

Cllr. Bolan reported that the mugs were arriving on Friday 27th May. Cllr. Bolan proposed that the mugs are presented to the School on Monday (6th June) following the Jubilee bank holiday weekend when the children will understand more about the significant celebration.

Cllr. Bolan will contact the Headteacher to co-ordinate when they can be delivered. Cllr. Garrett will attend with Cllr. Bolan.

ACTION: Cllr. Bolan

16. **CHURCH /SCHOOL BENCH**

Cllr. Dibas, not in attendance, reported that he would prepare a proposal in the next few weeks for consideration.

ACTION: Cllr. Dibas

17. **LITTER PICK**

Cllr. Kendall said two litter picks would be good, one in the spring and again in the autumn. Cllr. Kendall said she would post something on the Village Facebook page to ask for volunteers. **ACTION: Cllr. Kendall**

18. **CLERK REPORT & CORRESPONDENCE**

9/5 Ward Member Parish Report.

27/4 CIL Payments to local councils April 2022 (for the period 1 October 2021 – 31 March 2022) – is Nil.

19. **COUNCILLORS - ANY FURTHER REPORTS/QUESTIONS**

Cllr. Kendall raised the thoughts to the wildflower initiative after seeing some lovely local wildflower displays.

Cllr. Garrett said he had planted some bulbs under the Enborne signage and recently was assigned by the jubilee committee to cut the grass ready for the jubilee weekend. Cllr. Garrett said on the fence in Enborne Row there will be a display of the history of the village. A group are knitting jubilee designs for the post boxes. The planters in the village entrances are displaying red, white, and blue for the jubilee which had been paid for by parishioners, who did not ask for payment from the Parish Council.

20. **MATTERS FOR FUTURE CONSIDERATION**

None.

21. **DATE OF NEXT MEETING**

The date of the next Parish Council meeting will be on Monday 27th June 2022 in the Barn, adjacent to the Church.

APPENDIX 1

Planning Applications, Appeals and Enforcement Notices for consideration at the Parish Council May Meeting 2022

Planning applications can be viewed by members of the public on the West Berkshire Council's website

[West Berkshire Planning Applications On Line Simple Search Link](#)

Planning applications for consideration at meeting

Reference	Type	Location	Description	Observations
22/00828	House	Glebe House, Enborne	Hydrotherapy pool extension with a glazed link, sensory room, plant room and accessible shower/ changing room. Extension of existing patio area. Level access throughout.	SUPPORTED

West Berkshire Council Planning Application Decisions and Planning Inspectorate Appeal Decisions

Reference	Type	Location	Description	Decision
22/00131	House	The Cedars Enborne Street Enborne	Demolition of existing conservatory and erection of side boot room extension and front porch. Rear lean to roof pitch raised and changed to slate finish. Erection of timber frame car port and wood store to frontage	GRANTED
22/00475	House	Magnolia View, Andover Drove, Wash Water	Single Storey Rear Extension	GRANTED
22/00270	House	10 Enborne Gate	Garage conversion and small extension to front of garage to form an office.	APPROVED
W0340/W/21/ 3284910	APP	Oakdene Andover Drove Wash Water	Appeal to 21/01692/FULD Proposed new dwelling on Land at Oakdene, including demolition of existing garage and extension of existing driveway at Oakdene.	DISMISSED
22/00127	FULD	Vanners Farm, Vanners Lane Enborne	Two storey rear extension to house; change of use of former piggery and stables buildings within the residential curtilage to residential accommodation; change of use of area of field in agricultural use to parking for converted buildings.	REFUSED

APPENDIX 2

Enborne Parish Council Asset Register 2022

Asset Item	Location	Purchased Cost	Purchased Date
HP Office Jet Pro Printer	Clerk	£99.17	May-18
Canon Maxify MB2300 Printer	Store	£74.99	Jan-16
Samsung Mobile Phone	Clerk	£150.00	Sep-16
Noticeboards x 2	Enborne Parish	£1,918.00	Jan-08
Noticeboard x 1	Enborne Parish	£620.00	Jul-15
Enborne Poors Allotment Field	Enborne Parish	£1.00	
2 drawer filing cabinet	Clerk	£53.97	May-18
Shredder	Clerk	£49.99	May-18
Seagate Harddrive	Clerk	£89.99	May-18
Total		£3,057.11	-

APPENDIX 3
Enborne Parish Council
Final Budget 2021/2022

Receipts	To 31/03/2022	Budget 2021/2022
	£	£
Precept	£ 17,500.00	£ 17,500
NatWest Balance Transferred	£ 7,168.77	£ 7,134
Member Bid		
CIL funding		£ -
Poors Allotment Account	£ 5,041.78	
VAT reclaim 2020/21	£ 327.08	
Total	£ 30,037.63	£ 24,634

Payments	YTD	Budget
	£	£
Salaries		
Salary	£ 5,102.88	£ 6,377.28
Pension	£ -	£ -
HMRC Employee/Employer NI	£ 637.20	
General Office & Administration		
Clerk Expenses	£ 312.00	£ 312.00
Councillor Expenses		£ 50.00
Postage and Stationery	£ 15.84	£ 135.00
Subscriptions and Training	£ 620.48	£ 730.00
Bank Charges	£ 72.00	
Payroll - Final Invoice	£ 51.21	£ -
Parish Insurance	£ 572.00	£ 400.00
Hire of Halls	£ 250.00	£ 250.00
Website hosting	£ 197.00	£ 300.00
Newbury Storage	£ 757.17	£ 900.00
Audit	£ 50.00	£ 60.00
GDPR registration	£ 35.00	£ 35.00
Remote Meetings - Zoom	£ 119.90	£ 150.00
	£ -	
Open Spaces		
Grass Cutting - Churchyard	£ 750.00	£ 750.00
Village Repairs Budget	£ -	
Donations	£ 1,150.00	£ 1,500.00
Poors Allotment Account	£ 3,308.37	
By Elections	£ -	£ -
VAT spend	£ 880.73	£ -
Total	£ 14,881.78	£ 11,949.28

Sinking Funds	YTD	Budget
	£	£
Footpaths in Washwater	£ 10,000.00	£ 10,000.00
Electric Car Charging	£ 5,000.00	£ 5,000.00
Safety Measures outside Enborne School	£ 5,000.00	£ 5,000.00
Barn Footpath Repair and Bench	£ 5,000.00	£ 5,000.00
Wild Flower Initiative	£ 800.00	£ 800.00
Solar Farm investment	£ 55,000.00	£ 55,000.00
Total	£ 80,800.00	£ 80,800.00

Enborne Parish Council End of Year Report for 2021-2022

At the beginning of the 2021 financial year the funds carried forward were £88,451.

In 2021-22 income was * £22,904 and total expenditure was £14,882 – **(£11,573 excluding Poor's Allotment Payments)**

As of 31 March 2022, the Council balance is £96,473 this includes the Sinking Reserves of £80,800.

This is an increase in balance of £8,022 from last year on 31 March 2021 - An 9% increase.

I am pleased to report that the Council were on budget for the year. £376 was underspent.

When reviewing the budget vs expenditure table, you need to exclude the Poor's Allotment Payments of £3,308 which shows expenditure of £11,573.

The budget was set at £11,949.

Donations given in 2020-2021 were:

WBC Foodbank	£225
Fairclose Centre	£225
WBC Library	£250
Wash Common Library	£250
Citizens Advice Bureau	£200

**The Budget vs Expenditure Receipts will show £30,037.63 as it includes £7,168.77 the NatWest Balance Transfer over to Unity Trust Bank (UTB)
The NatWest balance of £7,133.77 was shown to be transferred to Unity Trust at the end of the last financial year.
£7,168.77 was transferred to UTB meaning £35 more.*

£30,037.37- £7,168.77 = £22,868.60 - plus +£35 from NatWest. = shows receipts of £22,903.86 as shown on the bank reconciliation.

Prepared by RFO/ Clerk April 2022