



Enborne Parish Council

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MINUTES

ENBORNE PARISH COUNCIL MEETING IN THE FALKLANDS CRICKET CLUB, ENBORNE STREET, NEWBURY RG14 6TW. MONDAY 24TH JANUARY 2022

Present:

Cllr. Chris Garrett (Chair)

Cllr. John Leeson (Vice-Chair)

Cllr. Natasha Kendall

Cllr. Sam Dibas

Clerk: Mrs K Lloyd

Ward Members. Cllr. James Cole.

In attendance: 2 members of the public.

The Clerk announced that the meeting is being recorded for minute purposes. The recording will be deleted once the minutes are approved.

1. **APOLOGIES**

Ward member Cllr. Benneyworth sent apologies.

2. **DECLARATIONS OF INTEREST ON AGENDA ITEMS**

Cllrs. Garrett and Kendall declared a personal interest in Item 8 Watermill Bridge. All Councillors declared an Interest in item 7 as Trustees of the Poor's Allotment Field.

3. **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Councillors **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes for the meeting held on 15th November 2021.

4. **PUBLIC QUESTIONS- UN-MINUTED**

None.

5. **WARD COUNCILLOR REPORT**

Nothing to report.

6. **PLANNING APPLICATIONS – APPENDIX 1**

21/03276/HOUSE Crockham House. Demolition of existing garage and stable. Proposed new garage with home office in roof space. Councillors agreed to make no comment.

7. **SOLAR FARM PLANNING APPLICATION**

Calleva Community Energy had submitted the Solar Farm planning application to West Berkshire Council (WBC) The application is not yet processed by WBC and live on the portal WBC website yet.

Cllr. Garrett proposed to write a letter of support and to make comment that Enborne Parish Council know that the planning application includes details for dealing with the drainage coming off the solar panels and are confident that West Berkshire Council Planning Consultants will give it suitable attention. All Councillors agreed that Cllr. Garrett submits this representation to West Berkshire Council Planners.

ACTION: Cllr. Garrett

8. WATERMILL BRIDGE 21/03394/OUT

The Clerk granted Cllrs. Garrett and Kendall a dispensation on this item to participate. The Parish Council would not be quorate otherwise. Councillors resolved unanimously to support Cllr. Garrett proposal to submit a representation of objection to Basingstoke and Deane District. An objection representation is already submitted to West Berkshire Council on 7th December 2021, as agreed in previous minutes of the 20th September 2021 / Item 7 and 15th November 2021 /Item 6.

9. GATE TO ENBORNE SCHOOL PLAYING FIELD / FOOTPATH EXTENSION

Councillors resolved unanimously to support further work required to a footpath extension to support the school children's safety when crossing the road from the school into the playing field. A representation of support was submitted to West Berkshire Council on 7th December 2021 for the planning application 21/02515REG4 for the movement of the gate. This was approved through email as no quorum could be met for an extra ordinary meeting in December 2021.

10. DONATION OF TWO BENCHES

Cllr. Dibas reported he helped plant a blossom tree in the Churchyard and has since obtained permission to plant a tree in Enborne School. The donated trees are from the woodland trust. Cllr. Dibas proposed to Council to sponsor a bench for each as a memorial bench to show a plague in remembrance to the victims that lost their life to Covid during the pandemic. The Clerk confirmed there is £5,000 in the budget for the barn footpath repair and benches. Councillors **RESOLVED UNANIMOUSLY** to buying two benches.

ACTION: Cllr. Dibas

11. DEED OF TRANSFER – PARISH FIELD

Cllr. Garrett reported that the Title Deed for the Poor's Allotment Field shows that the "proprietor is Enborne Parish Council trustee to the Poor's Allotment Charity". This has implications with the Charity Commission and results in a conflict of interest between the Parish Council and the Charity. Enborne Parish Council received legal advice on this, and what followed from this advice was to form the new charity with a new name called Enborne Parish Field Charity (EPFC). The old charity is unincorporated, but the new EPFC is now incorporated. This gives the trustees more protection, in line with what you would expect from a limited company. Cllr. Garrett proposed signing the deed of transfer which transfers the title of the Poor's Field over to EPFC from the Poor's Allotment Field Charity. Councillors resolved unanimously to support this.

12. FINANCE

Members **RESOLVED UNANIMOUSLY** to confirm the payments as shown in Appendix 2.
The Cashflow was noted.

13. BUDGET 2022-2023 / TO CONFIRM THE PRECEPT

The Clerk confirmed the budget was set in the last meeting. The running budget is set at just under £13,500. The balance at the end of 2021-2022 account year (31/03/2022) is estimated to be around £14,000 this excludes the allocated reserves of £80,800.

Cllr. Garrett made comment to needing to spend some of the allocated reserves in 2022-2023. Cllr. Leeson said EPC have tried numerous times to spend some of the allocated reserves but through ongoing issues, one of them being the pandemic, it had been challenging. Cllr. Leeson proposed to half the Precept in 2022-2023 to £8,750 in mind to spend reserves and reduce the overall balance. Three Councillors agreed to the Precept

of £8,750, one Councillor proposed a Nil precept after the Clerk confirmed there was no implications if a Parish Council requested a nil precept one year, to then increase in future requests.

The Precept of £8,750 equates to £22.28 a year/ £2.28 per 10 /months for a Band D property. Cllr. Kendall said by spending some of the reserve's, residents will see more for their money than the £2.28 per 10 /month contribution towards the Parish Council in their Council Tax.

14. SECTION 101 DELEGATION TO THE CLERK

The Clerk proposed to the Parish Council that they adopt the Section 101 Delegation to the Clerk. The Clerk had emailed the policy to the Councillors before the meeting to review. The Clerk said she used this policy in one other parish council when business needs to be carried out without a meeting due to being cancelled because of the pandemic isolation. Because EPC only meet every eight weeks this could be a useful policy to adopt. One example is when a problematic planning application needs a response and an extra ordinary meeting quorum cannot be met due to limited Councillors and Clerk's attendance, this policy guidance could then be followed. Councillors resolved unanimously to adopt Section 101 Delegation to the Clerk. This will supersede the policy 'Planning Applications and other Matters Falling Between Parish Council Meetings' policy. The Clerk said she would look at provisional dates in between the scheduled meeting dates to reserve for any extra ordinary meetings if they can be met by a quorum.

ACTION: Clerk

15. CLERK APPRAISAL / CONSIDER ADOPTION OF NEW POLICY

Cllr. Kendall, Chair of the Staffing Committee, reported that the first appraisal was carried out on the 14th January 2022 with the Clerk which was incredibly informative for all and overall was a success.

Cllr. Kendall said the policy for this procedure is not complete yet and will be on the next agenda for consideration to adopt.

The Clerk and Cllr. Kendall signed the appraisal record which will be kept on record.

16. THE QUEEN'S PLATINUM JUBILEE CELEBRATION WEEKEND – THURSDAY 2ND JUNE TO SUNDAY 5TH JUNE 2022

Cllr. Garrett asked if Enborne Parish Council should get involved in the preparations for the event. There is a committee forming on Enborne Row. Cllr. Kendall suggested naming the Solar Farm, if proceedable, after the Queens Platinum.

The Clerk said she can forward on information regarding the celebrations which shows a programme of events. Some Parish Councils are buying commemorative coins for the children. Some are having beacons built and having street parties. Some kind landowners have offered to pay for the beacon and given permission for the beacon to be lit on their land. The Councillors are supportive to do something for the celebrations. This will be an agenda item for our next meeting in March for further discussion.

ACTION: All

17. CLERK REPORT & CORRESPONDENCE

02/12 Email from WBC. Western VAS on Washwater is working again.

A further discussion began on thoughts of buying additional speeding devices in the Parish, this will be an agenda item for the next meeting. It was said all the Councillors would be happy to register to the 'Community Speedwatch Scheme' <https://www.thamesvalley-pcc.gov.uk/get-involved/speedwatch/>

The Community Speedwatch scheme is set to provide communities with equipment and training to monitor speeding in their area. The Clerk will forward details on to the Councillors.

ACTION: Clerk/All

14/01 Email from HMWG - Hampstead Marshall Wildlife Group. West Berkshire Council's Environment Teams - 'Countryside, Waste, and Environment Delivery' are given a presentation on Thursday April 14, 2022.

17/01 Email from WBC. Skinners Green will be closed on the 31st January to 4th February 2022, the closure will be between its junction with Cope Hall Lane, and its junction with Wheatlands Lane

A plan of the closure can be found at: (click on link) <https://one.network/?tm=GB127142511>

24/01 Email from WBC - Invitation to join our West Berkshire Parish Climate Forum: Wednesday 2 Feb 12.30pm.

18. COUNCILLORS - ANY FURTHER REPORTS/QUESTIONS

Cllr. Kendall said it would be good to organise a litter pick in the Parish. The Clerk said the kit can be booked from West Berkshire Council. A date will need to be considered to book the litter picking kit.

ACTION: Cllr. Kendall/Clerk

19. MATTERS FOR FUTURE CONSIDERATION

Queens Jubilee Celebrations

Speeding Devices

Annual Parish Meeting – A meeting for the electors.

20. CO-OPTION OF NEW COUNCILLOR

Valerie Bolan contacted the Clerk and Chairman before the meeting to join Parish Council. Valerie was in attendance as a member of the public. Valerie was invited to join the Council, who accepted and signed the co-option record which the Clerk witnessed. This leaves Enborne Parish Council with one Councillor vacancy remaining.

ACTION: Clerk

21. DATE OF NEXT MEETING

The date of the next Parish Council meeting will be on Monday 14 March 2022 in the Barn, adjacent to St Michael and All Angels Church.

APPENDIX 1

Planning Applications, Appeals and Enforcement Notices for consideration at the Parish Council January 2022

Planning applications can be viewed by members of the public on the West Berkshire Council's website

[West Berkshire Planning Applications On Line Simple Search Link](#)

Planning applications for consideration at meeting

Reference	Type	Location	Description	Observations
21/03276	HOUSE	Crockham House Church Lane Crockham Heath	Demolition of existing garage and stable. Proposed new garage with home office in roof space	No Comment

FOR INFORMATION

Reference	Type	Location	Description	Decision
21/03177	PACOU	Land and Barn East Of Andover Drove and South Of Enborne	An application to determine if prior approval is required for a proposed: Change of Use of Agricultural Buildings to 1 Dwellinghouse (Class C3), and for building operations reasonably necessary for the conversion. The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q. You are not required to comment and the decision can only be taken based on the criteria set out in The Town and Country Planning (General Permitted Development) Order 1995 (as amended).	FOR INFORMATION

Planning Applications resolved in between meetings.

Reference	Type	Location	Description	
21/02515	REG4	Enborne C.E. Primary School Vanners Lane Enborne	To create a new gap in hedge, move gate (around) 25 metres to the east to a new point in the hedge, and block current gap with replacement hedging	SUPPORTED
21/02967	OOD	Out Of District Planning Consultation Basingstoke and Deane Borough Council Land at Watermill Bridge, Andover Road, Wash Water Hampshire	Bewley Homes Out Of District Planning Consultation BDBC: Re: 21/03394/OUT: Hybrid application for mixed use community comprising Outline application for up to 350 dwellings (Use Class C3) including dwellings for older people; a 1,600 square metre community building (Use Class F2(b)), a 1200 square metre Health Centre (Use Class E(e)) and a 250 square metre convenience store (Use Class F2(a)), demolition of Common Farm and associated agricultural buildings, provision of open space, allotments, community gardens, a riverside park/nature trail, drainage attenuation, landscaping and associated infrastructure. Full application for the first phase of residential development including 90 dwellings (Use Class C3), public open space, associated landscaping and infrastructure works, access arrangements including new vehicular access onto the A343 Andover Road	OBJECTED

West Berkshire Council Planning Application Decisions and Planning Inspectorate Appeal Decisions

Reference	Type	Location	Description	Decision
21/02457	House	Green Meadows, Enborne	New Garage	REFUSED
21/03085	CERTP	19 Spring Gardens Newbury West Berkshire RG20 0PR	Conversion of loft space into habitable room including dormer to rear and 4no Velux windows to front	LAWFUL
APP/W0340/ W/21/328491 0	APP	Oakdene Andover Drove Wash Water	Appeal to 21/01692/FULD Proposed new dwelling on Land at Oakdene, including demolition of existing garage and extension of existing driveway at Oakdene	APPEAL

APPENDIX 2

**Statement of Accounts
Accounts for Payment 24 January 2022**

Expenditure brought forward 21-22 £11,975.97

Payments

Cheque No	Payee	Description	Amount
BACS *	Kim Lloyd	December Salary	
SO *	Newbury Storage	Storage -December	£ 74.32
SO	Newbury Storage	Storage - January	£ 74.32
BACS *	Stephens Scown LLP *	Poors Invoice 163055	£ 550.80
SO	Kim Lloyd	January Salary	
BACS *	Unity Trust Bank	Banks Charges 31.12.2021	£ 18.00
BACS *	Unity Trust Bank	Banks Charges 30.06.2021	£ 18.00
* =PAID			
			<u>£ 1,585.92</u>

Receipts

BACS	Poors Allotment Charity	Refund	£ 367.20
Total Receipts			<u>£ 367.20</u>