



Enborne Parish Council

Kim Lloyd -Clerk to the Council

07867 310121

clerk@enborne.org.uk

MINUTES

ENBORNE PARISH COUNCIL MEETING

MONDAY 26 APRIL 2021– 8pm - REMOTE MEETING

Present:

Cllr. Chris Garrett (Chairman)

Cllr. John Leeson (Vice-Chair)

Cllr. Natasha Kendall

Cllr. Karoona Ramah

Cllr. Sam Dibas

Cllr. Alix Robinson

District Cllr. James Cole.

Clerk: Mrs K Lloyd

Head of Enborne C.E. Primary School

In attendance: 1 member of the public.

The Clerk announced that the meeting is being recorded for minute purposes. The recording will be deleted once the minutes are approved.

1. **APOLOGIES**

District Cllr. Claire Rowles sent apologies.

2. **DECLARATIONS OF INTEREST**

All Councillors present declared an interest in agenda item 10 as Trustees to the Poor's Allotment Charity.

3. **MINUTES FROM PREVIOUS PARISH COUNCIL MEETINGS**

Councillors **RESOLVED UNANIMOUSLY** to confirm and adopt the Minutes of the Parish Council remote meeting held on 1st March 2021.

4. **PUBLIC QUESTIONS**

The Head of Enborne Primary School was invited to speak regarding traffic issues outside the School. The Head reported that the School has grown over the last few years, now serving 74 pupils, and was awarded outstanding from Ofsted in 2019. With this growth the School has now increased traffic. Last August, the agricultural land opposite the School, across the road was made a project to turn into a school sports ground. The land is owned by WBC, the School land is Diocese land and WBC supported the School field project. The 30-mph road that is used to cross the pupils (some as young as 4 years old) from the school to the playing field is now a cause of safety concern. When standing and looking left on crossing the road from the School to the field, there is a blind spot, with vehicles speeding over the 30mph limit this is dangerous for the children to cross this section of road. It has been raised with the Traffic Safety Team in WBC, who has since said the line of sight is within the legal requirement and due to the road being unlit it could not be changed to a 20-mph zone. The pedestrian to traffic ratio (meaning not enough traffic and pedestrians) also does not qualify for a crossing.

The Clerk had spoken to WBC Traffic Team, regarding VAS's (Vehicle Activated Signs), if the Parish Council paid for one, this could be an option. The Parish Council asked Cllr. James Cole for his support in talking to the Traffic Team at WBC to try and work together to find a solution. The Councillors agreed they would be supportive to pay for a VAS. Cllr. Leeson suggested to the Head to take the offer up from WBC of the road crossing training as this would be the most effective. The Parish Council could be asked to help finance this. The Head also noted that the current amber flashing signs only flash from 8.15-9am and then 45mins at the end of school day. It would be beneficial to have them flashing on the times the children crossed the road to the field, but WBC had said this could not be changed as they are set on a timer for the whole of West Berkshire Schools. Cllr. Leeson also noted that RoSPA at a cost could do a safety survey.

After a full discussion, the Head of Enborne School was asked to draft an email highlighting the points raised in this meeting which would be concluded with the Parish Council's comments and then sent to the Traffic Team at WBC, with Cllr. James Cole's support.

The Head of Enborne School left the meeting and gave his thanks to the Parish Council on behalf of the School.

Regarding Agenda Item 7. A member of the public said the public needed to be more educated on using public rights of way and felt the survey was more for walkers than from a landowner's viewpoint. The Clerk said to the member of the public that everyone can do the survey and that it can be found on the Enborne website.

The member of the public also suggested if the School approached the landowners adjacent to the School, they may consider selling land to the school.

5. **PLANNING APPLICATIONS – SHOWN AS APPENDIX 1.**

21/00572 23 Spring Gardens. The Councillors had no objections.

20/02890 The amendment to the plans for Long Copse Farm was discussed and Cllr. Leeson said he would draft another objection response to the planners and circulate to the Parish Council.

6. **FINANCE**

Members **RESOLVED UNANIMOUSLY** to confirm the April payments as shown below.

The Cashflow was noted.

Statement of Accounts
Accounts for Payment APRIL 2021

Expenditure brought forward 21-22 £0.00

Payments

Cheque No	Payee	Description	Amount
BACS	Kim Lloyd	Clerk Salary - April	
SO	Newbury Self Store	Storage - April	£ 74.32
BACS	HMRC	Clerk Income Tax April	£ 106.20
BACS	Kim Lloyd	Postage 2nd class stamps	£ 7.92
BACS	Autela Payroll	Final Invoice Qtr 4.	£ 61.45
			£ 675.13

Receipts

Total Receipts £ -

Financial Position to date

Balance carried forward 31/03/21	£ 88,451.34
Income for year 21-22 to date.	£ -
Less payments for year 21-22 to date	£675.13
Total including Reserves	£ 87,776.21

Projected Year End 2020/2021

Opening balance from 2020/21	£ 88,451.34
Add forecasted Income for year 21-22	£ 17,500.00
Less forecasted budget payments	£ 17,509.28
Forecasted year end balance	£ 87,770.20

Kim Lloyd
Clerk/Responsible Financial Officer
26.04.2021

W

The Clerk said that Autela Payroll is now terminated, and the Clerk is doing the payroll through HMRC PAYE Tools. The NatWest bank account will be closed as all funds are now deposited in the Parish Council account in Unity Trust Bank.

7. REVIEW OF WEST BERKSHIRE COUNCIL RIGHTS OF WAY IMPROVEMENT PLAN SURVEY

The Clerk said that WBC emailed Parish Councils a link to complete a survey for the WBC improvements of the PROW. The Clerk had asked WBC to send the document via a word doc to enable the Clerk to email all members of the PC to make comment on behalf of the Parish Council. The submission was requested through an online survey monkey.

The Clerk asked if a Councillor would like to nominate themselves as the Parish Council Rights of Way representative. Cllr. Leeson nominated himself and said he would do the survey. Deadline 30/05.

ACTION: Clerk/Cllr. Leeson

8. ENBORNE PRIMARY SCHOOL TRAFFIC CALMING

This Item was discussed under Item 4, public questions item.

9. CHURCH FOOTPATH REPAIR

Cllr. Garrett reported that an estimate had been received for the repair of the church path. It was proposed to re-use the chippings mixed with asphalt to keep the appearance while gaining longevity. The estimate is for £4,196 + VAT. The Parish Council have a reserve budget already for this of £5,000 so this comes in under budget and we can reclaim the VAT. Cllr. Garret asked if the Parish Council would approve the expenditure. All Councillors **RESOLVED UNANIMOUSLY** to confirm the expenditure.

Cllr. Leeson reported that the grass area outside the front of the church is often used by walkers not visiting the church to park their vehicles and because of this requires more surfacing and signage on this area. The church warden is going to contact the Diocese and had obtained estimates of £14,000 for which he will seek other funding sources. He will pass a copy of the estimate to the Parish Council.

(Cllr. James Cole left the meeting)

10. **POORS ALLOTMENT CHARITY COMPLIANCE WITH 2011 CHARITIES ACT**

Cllr. Garrett asked to record that the Parish Council is the Proprietor, as a Trustee of the Poor's Allotment Charity of the Poor's Allotment Field. The Parish Council notes that the Trustees of the Pools Allotment Charity propose to certify as part of a lease option agreement concerning part of the Pools Field, to be signed with Calleva Community Energy Company, and that the Trustees of the Charity are in compliance with section 122(3) of the Charities Act.

Councillors **RESOLVED UNANIMOUSLY** and agreed to this statement.

11. **EMAIL ACCOUNTS ON WEBSITE**

The Clerk said when she received the Website invoice, she thought it was costly compared with the other Parish Council website hosting fees. The Clerk asked if the Councillors are using their website email accounts. Most Councillors said they did not use their email accounts. The Clerk also said the invoice showed a 'back up' cost and had asked for further information on this from the web host. After discussion, it was said that Cllr. Dibas and the Clerk will work on this item.

ACTION: Clerk/Cllr. Dibas

12. **COUNCILLORS / CLERK / ANY FURTHER REPORTS/QUESTIONS**

No further comments raised.

13. **DATE OF NEXT MEETING**

The date of the next remote meeting was confirmed on Tuesday 4 May 2021. This will be the Annual Parish Council Meeting.

Planning Applications, Appeals and Enforcement Notices for consideration at the Parish Council April 2021

Planning applications can be viewed by members of the public on the West Berkshire Council's website

[West Berkshire Planning Applications On Line Simple Search Link](#)

Planning applications for consideration at meeting

Reference	Type	Location	Description	Observations
21/00572	House	23 Spring Gardens	Internal re-design, loft conversion, additional off-road parking and rear pergola	No Objections

West Berkshire Council Planning Application Decisions and Planning Inspectorate Appeal Decisions

Reference	Type	Location	Description	Decision
20/02039	FUL	Land West Of Pumping Station, Enborne Row, Wash Water	Construction of stabling and hard standing. Change of use of agricultural to a mixed agricultural/equestrian use. Soft landscaping scheme.	REFUSED
21/00159	House	30 Spring Gardens	Replace existing tiled roof to lean-to rear extension with leaded roof including alterations to rear openings. External landscaping to create new terraced areas in garden along with the erection of a new 2.1m high fence to the western boundary	GRANTED
20/02322	FUL	Boames Farm.	Erection of two sheds for housing cattle during winter	GRANTED
21/00167	House	Kings Farm, Enborne Row, Wash Water.	Proposed single storey rear utility/kitchen/garden room extension with associated internal alterations	GRANTED

For Information

Reference	Type	Location	Description	
20/02890	FUL	Longcopse Farm, Vanners Lane, Enborne, Newbury	Amendments plans made as follows: Amended site plan with a wider buffer to woodland Amended site plan annotated to state that the field shelter will remain in its permitted use. Description of the application amended to state: "Retrospective laying of hard based material in association with the temporary change of use of land for the stationing of caravans and for the temporary stationing of trucks."	Parish Council submitted further objection comments.
21/00405	House	Crockham House, Church Lane, Crockham Heath	Rear extension to house for utility. Demolition of existing garage and stable. Proposed garage with studio space above and stable and tack room to side.	No comments (in between meetings)