



Enborne Parish Council

Kim Lloyd -Clerk to the Council

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MINUTES

ENBORNE PARISH COUNCIL MEETING

MONDAY 4 JANUARY 2021– 8.30pm - REMOTE MEETING

Present:

Cllr. Garrett (Chair)

Cllr. Leeson (Vice-Chair)

Cllr. Kendall

Cllr. Ramah

Cllr. Robinson

District Cllrs. Cole, Benneyworth and Rowels.

Clerk: Mrs K Lloyd

In attendance: 2 members of the public.

The Clerk announced that the meeting is being recorded for minute purposes. The recording will be deleted once the minutes are approved.

1. **APOLOGIES**

No apologies received.

2. **DECLARATIONS OF INTEREST**

All Councillors declared an interest in the Precept, Agenda item 11. Cllr. Garrett also declared an interest in the planning application for Falkland Cricket Club. 20/02842, Agenda item 6.

3. **MINUTES FROM PREVIOUS PARISH COUNCIL MEETINGS**

Councillors **RESOLVED UNANIMOUSLY** to confirm and adopt the Minutes of the Parish Council remote meeting held on 9 November 2020.

4. **PUBLIC QUESTIONS- UN-MINUTED**

No public questions were raised.

5. **ROAD SAFETY OUTSIDE ENBORNE SCHOOL**

The Head of Enborne School was going to attend this meeting to speak regarding this item but was unable to attend due to the Government's latest announcement, which was happening during this meeting, of the possibility of schools closing.

The Clerk had already been in communication with West Berkshire Council, (WBC) Senior Road Safety Officer, to ask for guidance to aid the Parish Council's support to the School on traffic calming.

A crossing was raised as one possibility for the school children to cross the road safely to the playing field and a Speed Indicator Device (SID) was also raised. The Officer said she would need to visit the area and carry out an assessment. The Officer advised there would potentially be a cost of around £700 for a column to be installed, if a SID was to be placed outside the School. The Clerk said SIDs can cost between

£2-3,000. The Clerk had invited the School Head to the next Parish Council meeting to discuss further. The Clerk said nothing will happen from WBC during the impending lockdown.

The Councillors agreed they would like to support the School and consider what the School Head was proposing and hoped that he could join the next Parish Council meeting.

6. **PLANNING APPLICATIONS**

See Appendix 1 for the full planning applications that were considered.

20/02802 Peregrine House. The Councillors had no objections to this planning application.

20/02890 Longcopse Farm -Cllrs. Garrett and Leeson considered the application in detail, and it was concluded to ask Cllr. Rowels to call it into the Western Area Planning Committee. Cllr. Leeson agreed to submit a response to Cllr. Rowels for a Parish Council submission. The Parish Council 'Object' to this planning application. The full Parish Council objection response is found on the West Berkshire Council planning portal website. [Planning Documents \(westberks.gov.uk\)](http://westberks.gov.uk/Planning Documents)

Cllr. Garrett left the meeting.

20/02842 Falkland Cricket Club – The Councillors agreed to 'Support' this planning application. Cllr. Benneyworth said he would speak to the Case Officer to find out if there were any issues with this application, that the Parish Council needed to be aware of, to assist supporting it.

Cllr. Garrett re-joined the meeting.

7. **WEST BERKSHIRE COUNCIL LOCAL PLAN REVIEW CONSULTATION**

Re. The Plot allocated in Longcopse Farm for 24 plots for travelling show persons yard.

The Parish Council had already submitted a response. This consultation was out to the public. If anyone would like to submit a response, please go to info.westberks.gov.uk/localplanreview2037
The deadline for responses is 05/02/2021.

The Clerk said she had also added this to the Enborne Website and Facebook page.

8. **FINANCE**

Members **RESOLVED UNANIMOUSLY** to confirm the January payments as shown in Appendix 2. The CASHFLOW for January was noted, and no questions were raised.

The Citizen Advice Bureau (CAB) was proposed by Cllr. Leeson to increase the donation to £200 which was agreed by all the Councillors.

9. **BANK ACCOUNT UPDATE**

The Unity Trust Bank (UTB) is now open, and the funds are waiting to be transferred from NatWest. The Clerk reported there are still ongoing issues with NatWest regarding the mandate not being complete, which is causing a delay in the transfer of funds to Unity Trust Bank. Cllr. Leeson is helping the Clerk with signatory matters.

ACTION: Cllr. Leeson/Clerk

District Cllrs. Cole and Rowels left the meeting.

10. **ASSET REGISTER**

Cllr. Leeson is still working on the Asset Register; a copy of which was emailed to the Councillors just before the meeting. The Councillors and Clerk had no time to review the Asset Register before the meeting.

It was decided to carry this over to the next meeting and to email the final register to the Parish Councillors ready for adoption in March.

ACTION: Cllr. Leeson / Clerk

11. **BUDGET 2021-2022 – TO CONFIRM BUDGET AND SET THE PRECEPT**

The remaining 'Donation' budget item was reviewed, and the following was agreed:

Wash Common Library £250

Newbury Library £250.

Hampstead and Marshall Annual Flower Show £350

To note. The Clerk contacted the organisers of the Flower Show who said not to send the donation for 2020 as no event took place. The donation is to pay for the marquee and no marquee was needed in 2020 due to the event not taking place because of the lockdown.

Citizens Advice Bureau £200.

To note, the Clerk contacted CAB who were incredibly grateful for donations, especially during these difficult times.

Cllr. Leeson proposed allocating a donation towards the Newbury Food Bank and Fairclose Centre <http://www.fairclosecentre.org/> if needed for 2021-22. It was agreed to donate £225 to each charity.

It was agreed to add £5,000 for 'Traffic Calming outside the School' to the Reserves, in mind of Agenda item 5.

Councillors then **RESOLVED UNANIMOUSLY** to request a Precept for £17,500. This is equivalent to £46.60 per annual for a Band D household towards the Parish Council contribution in a resident's council tax.

(£3.89 per month)

ACTION:

Clerk

12. **COUNCILLORS / CLERK / ANY FURTHER REPORTS/QUESTIONS**

No further reports or questions were raised.

13. **CO-OPTION OF COUNCILLORS**

Sam Dibas contacted the Clerk before the meeting to ask to be considered to join the Parish Council. The Clerk had emailed the Declaration of Acceptance of Office to Sam Dibas which was signed during the zoom meeting, and the Clerk witnessed.

The Councillors welcomed Cllr. Dibas to the Parish Council. The Clerk will forward the standing orders and relevant model documents to Cllr. Dibas.

ACTION: Clerk

14. **DATE OF NEXT MEETING**

The next meeting was confirmed to be on Monday 1st March 2021. It was agreed to start all future meetings at 8pm.

APPENDIX 1

**Planning Applications, Appeals and Enforcement Notices
for consideration at the Parish Council 4 January 2021**

Planning applications can be viewed by members of the public on the West Berkshire Council's website

[West Berkshire Planning Applications On Line Simple Search Link](#)

Planning applications for consideration at meeting

Reference	Type	Location	Description	Observations
20/02802	MDOPO	Peregrine House, Enborne, Newbury, RG14 6RP	The modification of the planning obligation attached to 144878 which has been previously modified by 11/00529/MDOPO	No Objections
20/02890	FUL	Longcopse Farm Vanners Lane	Laying of hard base material in association with the temporary change of use of land for the stationing of caravans	Object
20/02842	FUL	Falkland Cricket Club	Proposed pitched roof single storey pavilion containing a hall, kitchen, storage and sanitary facilities for use of the 1st Wash Common Scout Group. The existing pavilion at Battery End will be demolished once the new building is commissioned and the space will allow for the development of a single four bed dwelling with commensurate parking in an already established residential street	Support

West Berkshire Council Planning Application Decisions and Planning Inspectorate Appeal Decisions

Reference	Type	Location	Description	Decision
20/02583	LBC2	Church Farm House, Enborne	Retention of unauthorised works involving internal alterations to party barn to repair existing posts, add structural posts and create opening to gym room. Addition of four external lights.	GRANTED
20/02322	FUL	Boames Farm.	Erection of two sheds for housing cattle during winter	Cllr. Leeson reported approved. Waiting on official notification from WBC
20/02274	House	Ashbrook Enborne Row Wash Water	Formation of single story kitchen extension to rear with associated internal alterations.	GRANTED

APPENDIX 2

**Statement of Accounts
Accounts for Payment JANUARY 2021**

Expenditure brought forward 20-21 £7,250.37

Payments

Cheque No	Payee	Description	Amount
BACS	SLCC (Already Paid)	Membership fee 2020	£ 117.00
212	Kim Lloyd	Clerk Salary - Dec	
213	Kim Lloyd	Clerk Salary - Jan	
214	Kim Lloyd	Postage - 2nd class stamps x 12	£ 7.80
SO	Newbury Self Store	Storage - Dec	£ 74.32
SO	Newbury Self Store	Storage - Jan	£ 74.32
215	HMRC	Clerk Income Tax -Dec /Jan	£ 201.00
216	CAB 2020 Donation	Donation as agreed in Jan 2020	£ 200.00
217	Autela Payroll Services Ltd	Oct.Nov.Dec Clerk Payroll	£ 51.25
			<u>£ 1,529.83</u>

Receipts

Total Receipts £ -

Financial Position to date

Balance carried forward 31/03/20	£ 81,333.10
Income for year 20-21 to date.	£ 17,995.00
Less payments for year 20-21 to date	£8,780.20
Total including Reserves	<u>£ 90,547.90</u>

Projected Year End 2020/2021

Opening balance from 2019/20	£ 81,333.10
Add forecasted Income for year 20-21	£ 17,995.00
Less forecasted payments	-£ 17,955.00
Forecasted year end balance	<u>£ 81,373.10</u>

Kim Lloyd
Clerk/Responsible Financial Officer
04-Jan-21