



Enborne Parish Council

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MINUTES

ENBORNE PARISH COUNCIL MEETING

TUESDAY 14 JANUARY 2020– 7.30pm in the Barn, adjacent to the Church.

Present: Cllr. Garrett (Chair)

Cllr. Leeson (Vice-Chair)

Cllr. Robinson

Cllr. Ramah

Cllr. Kendall

Clerk: Mrs K Lloyd

In attendance: 2 members of the public. District Cllrs. Cole and Bennyworth arrived during Item 14.

1. **APOLOGIES**

District Cllrs. Cole and Bennyworth sent their apologies but did arrive for the later part of the meeting, during Item 14.

2. **DECLARATIONS OF INTEREST**

Cllr. Garrett declared a declaration of interest in the planning application ref. 19/02774/FULD, Oakdene.

3. **PUBLIC QUESTIONS- UN-MINUTED**

4. **PLANNING APPLICATIONS**

The Parish Council considered 1 appeal and 2 planning applications.

Appeal

APP/W0340/W/19/3238217 -The Paddocks Cottage, Enborne Street – Replace existing landscape business buildings with a three bedroom detached dwelling 19/01222/FULD

Please go to www.gov.uk/appeal-planning-inspectorate for appeal details

The Members of the Parish Council listened to representations from the public present in the meeting. The Parish Council noted a letter from another resident, received through email and read to the meeting by the Chairman as requested. All representations received by the Parish Council were to object to the appeal.

After a full and lengthy discussion, the Parish Council agreed to OBJECT to the planning appeal application. To read the full response from the Parish Council please go to the link below on the West Berkshire Planning website and see under the item 'Appeal Representation Letter'.

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=19/01222/FULD>

Planning Applications

19/02774/FULD - Oakdene, Andover Drove, Wash Water - Proposed new two storey pitched roof dwelling in the garden of Oakdene. <http://planning.westberks.gov.uk/rpp/index.asp?caseref=19/02774/FULD>

Cllr. Garrett left the meeting but gave his thoughts as a member of the public. After discussion the Members of Parish Council agreed to 'OBJECT to this planning application because the proposed garden development was going

to overwhelm the small proposed lot and intrude on the adjacent properties, plus the proposed development would result in insufficient off road parking at both the new plot and at the property being reduced in size. It was thought, cars would end up parked on the road at this dangerous junction.

19/03034/FUL - Peregrine House - Alterations to the existing access arrangements to provide a second access to Peregrine House with associated hard and soft landscaping works.

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=19/03034/FUL>

The Parish Council agreed to 'SUPPORT' this planning application.

Decision Notices

19/02195/FUL - Wheatlands Farm, Wheatlands Lane - New farm access and associated works.

West Berkshire District Council GRANTS planning permission for the development.

19/02387/HOUSE - Ashenberry, Enborne Street -Erection of new garage with studio via existing access.

West Berkshire District Council REFUSES planning permission for the development.

5. **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

A comment was raised by a member of the public attending the meeting that item 7 'Caravans on Bell Hill' is a woodland and not a field. The Clerk made the amendment. Members then **RESOLVED UNANIMOUSLY** to confirm and adopt the Minutes of the Parish Council meeting held on Monday 12 November 2019.

6. **SUPPORTING 'ST MICHAEL AND ALL ANGELS CHURCH' MAINTENANCE AND RESTORATION FUND**

It was agreed to support the Church by donating towards the Grass Cutting, see item 7, the budget.

(8.30pm Cllr. Leeson left the meeting briefly)

7. **TO SET THE BUDGET AND PRECEPT FOR 2020-21**

The budget was worked through when Cllr. Leeson returned to the meeting.

The Clerk had previously emailed the budget to the Members of the Parish Council; Cllr. Garrett had made some amendments to the figures which was circulated. The Clerk went through each item of the budget. Items to note were:-

The Clerks salary: the Members of Council **RESOLVED UNANIMOUSLY** to go up one spinal column point to 24 on the NALC salary scale.

Donations were increased to include, Libraries, CAB and the local Flower Show.

Grass Cutting was added towards the Churchyard Maintenance for a contribution of £750.00.

A new item was added towards Carbon Reduction Initiative (in response to West Berkshire Council's Declaration of a Climate Emergency in July 2019) which was set at £5,000.

A new item for the Hall Rent, No rent had been paid in previous years for the hire of the hall for Parish Council meetings. It was agreed to further support the church by donating £250.00, which is a fair contribution for the rental of the hall for meetings.

Wildflower Initiative as reported in item 9 is set at £400.

Website upgrade fund was set at £1000.

The Total Budget was set at £17,995.00. A discussion took place regarding how much Precept to request for 2020-2021. The Members of the Parish Council discussed their concerns of the Parish Council high reserves. The Clerk produced a CashFlow document which showed an ESTIMATED FORCASTED balance of £79,713 at the end of March 2020. The Members of Council discussed the ongoing Solar Panel parish consultation. With this in mind it was decided to ask for the Precept amount of £17,995. This leaves the Parish Council with reserve funds that could be used to support the Poor's Charity solar project if the project was taken forward.

Councillors resolved to reduce the precept and thus reduce the reserves in future years if reserve balance had not been reduced before the start of the 2021-22 tax year. Members then **RESOLVED UNANIMOUSLY** to confirm the

Precept set at £17,995. This equates to £48.28 a year, to a Band D property Council Tax, meaning £4.02 every month contribution towards the Parish Council's budget.

For the full budget please email the Clerk. To note the full budget will be available on the new website once launched.

8. **FINANCE**

PAYMENTS TO BE APPROVED IN MEETING.

S/O	Newbury Self Store DEC & JAN	£148.64
000173	Kim Lloyd-Clerk –DECEMBER salary	£389.08
000174	Kim Lloyd-Clerk –JANUARY salary (Separate cheque payable on 25 January as per HMRC instructions)	£389.08
000175	HMRC –Clerk Income Tax for DEC & JAN	£194.40 (97.20+97.20)
00176	Vision ICT Ltd (Data Backup for Dec 2019 to Nov 2020 and Email Host)	£273.60
00177	Autela Payroll Services QTR 3	£47.08

BANK ACCOUNT ON 5TH DECEMBER 2019

ENBORNE PARISH COUNCIL	£30,625.15
NEWBURY BUILDING SOCIETY	£52,801.02

9. **WILD FLOWERS ON ROAD VERGES**

Following advice sought, Cllr. Ramah reported, EPC have two options, one being to seed now and we only have blooms this year or to sow in the autumn and have recurrent annual blooms. It was agreed it would be more cost effective to sow in the autumn and would allow time to clear the verges of weeds. Cllr. Ramah said she would talk to West Berkshire Council and the landowners who cut the verges to find out the best way forward. The budget was set at £400.

ACTION: Cllr. Ramah.

10. **WASHWATER FOOTPATH**

(Cllr. Leeson returned to the meeting at 8.40pm) Cllr. Leeson reported the work will be commencing on Thursday 16th January and will take up to one week (5 working days) to complete. The residents have received a notice by door. Cllr. Leeson noted on the reverse of the letter it indicates its purpose is to identify the location of utility apparatus. However none were marked and there is a main optic fibre distribution cable running buried along the footway site described which was installed fairly recently and is active. Cllr. Leeson had therefore forwarded the letter to Gigaclear field support to ensure they are aware of the works described.

The further extension of the footpath which had been discussed towards the Newbury footpath is on-going. The Parish Council allocated £10,000 reserves for this item. This footpath leads onto the adjoining parish so requires discussions with the adjoining parish before moving forward.

11. **CLIMATE CHANGE/ THE ENVIRONMENT STRATEGY**

The Clerk reminded Members of the Parish Council that the Consultation from West Berkshire Council will commence from 9 January to 21 February.

Cllr. Leeson proposed to complete the consultation online on behalf of the Parish Council. Members of the Council agreed.

ACTION: Cllr. Leeson

12. **ELECTRIC VEHICLE CHARGERS (Reduction of CO2 Emissions in the Parish)**

Cllr. Garrett reported he had not heard back from the Craven Arms regarding siting an electric charger. The Cricket Club would like to accept our offer but are currently discussing the implications of powering the charging units with SSE their power provider. The total allocated reserves are set at £10,000.

13. **ENBORNE SCHOOL /LONG COPSE FARM SPEED SURVEY UPDATE**

The Clerk had previously emailed the response back from the Senior Traffic Engineer at West Berkshire Council and had informed the resident who asked for this request. Following the Speed Survey undertaken a summary of the results shows that the average daily number of vehicles travelling eastbound during a seven day period is 633. The 85th percentile speed was 36.3mph and the average speed was 30.3mph.

Average daily number of vehicles travelling westbound during the seven day period was 594. The 85th percentile speed was 34.9mph and the average speed was 29.9mph

The 85th percentile is the speed up to which 85% of traffic is travelling under free flowing conditions. It is a measure that for many years has been used by highway authorities nationally to determine the most appropriate speed limit. West Berkshire Council believes the speeds measured are not unduly excessive and no further action will be carried out at this time by West Berkshire Council.

14. **EPC WEBSITE**

The Clerk made enquiries regarding the EPC website which was developed in 2017 but had been left unfinished due to ever-changing Clerks. The Clerk previously emailed a link of the website to the Members of Council for review and their thoughts including the fees for updating the content of the website and re-designing it.

The Members of the Parish Council all agreed to run with the website as shown. The Clerk said she would confirm with Vision ICT and said she may need training on how to upload documents etc., but will use 'you tube' tutorials for now. The Clerk will report back in the next meetings with an update and how it is going, once happy with the content and confident on how to do the administration of the website, it will then be published.

It was noted by the Clerk the Vision ICT original invoice included website hosting and support for December 2019-2020. The Clerk reminded Vision ICT that no communications or support was made in this period. Vision ICT agreed to reduce the invoice by £125.00 plus VAT by removing this service fee. **ACTION: Clerk.**

(Cllr. Ramah left the Meeting. at 9.35pm)

15. **ENBORNE FACEBOOK PAGE**

Cllr. Kendall reported that the Facebook Page is set up, but not up and running as yet. The name of the Facebook page was to be finalised, suggested as Washwater and Enborne' Community.

16. **COUNCILLOR AND CLERK REPORTS**

Cllr. Leeson asked for an agenda item for the next meeting regarding a fire in the circus field following a note from a concerned resident.

Reminders from the Clerk.

There will be a Neighbourhood Watch Meeting on 3rd February at West Berkshire Council offices.

The District Parish Conference is taking place on Thursday 12th March 2020, please save the date.

The West Berkshire Council Report from District Councillor, Claire Rowels was emailed to the Members of the Parish Council on 7/01.

17. **CO-OPTION OF COUNCILLORS**

No candidates came forward to fill one current vacancy available to be filled via co-option.

18. **DATE OF NEXT MEETING AND TO CONFIRM FUTURE MEETING DATES.**

Due to Cllr. Leeson commitments on a Tuesday it was agreed holding the Parish Council meetings on a Tuesday was not working and it was agreed to move the meetings back to a Monday. The date of the next Parish Council meeting is now on Monday 9th March 2020 at 7.30pm.

The Clerk will confirm revised meeting dates when the hall availability is confirmed.

(CLOSE -9.45pm)