



Enborne Parish Council

Kim Lloyd -Clerk to the Council 07867 310121 - enbornepc@newbury.net

The Annual Poor's Allotment Charity Meeting

MINUTES

MONDAY 13th May 2019 – 7.30pm in the Barn, adjacent to the Church.

Present: Cllr. J Leeson (Chair)

Cllr. Croney, Cllr. Garrett

Clerk: Mrs K Lloyd

In attendance: 8 members of the public

1. **APOLOGIES**

Cllr Robinson sent apologies.

2. **DECLARATIONS OF INTEREST**

No Declarations of Interest.

3. **NOMINATION AND ELECTION OF CHAIRMAN**

Cllrs Croney and Garrett nominated Cllr John Leeson to remain as Chairman, Cllr Leeson accepted and signed the Declaration of Office and the Clerk witnessed.

4. **NOMINATION AND ELECTION OF VICE-CHAIRMAN**

It was confirmed before the meeting following the constitution terms a Vice-Chairman is not required.

5. **PUBLIC QUESTIONS- UN-MINUTED**

6. **MINUTES FROM PREVIOUS POORS ALLOTMENT CHARITY MEETING**

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of Parish Council meeting held on Monday 28th January 2019.

7. **FINANCE**

a) Bank Accounts

Payments approved and paid in between meetings.

02/04/2019	Came and Company (Insurance)	£218.00
------------	------------------------------	---------

Payments approved in meeting.

13/05/2019	Mr J Leeson (Payment for renewal of CLA membership)	£227.00
------------	---	---------

Bank account on 2 April 2019

Newbury Building Society Account	£8,522.73
----------------------------------	-----------

8. BANK MANDATES

Cllr Leeson will remain on the mandate, Cllr Garrett accepted to be added to the mandate along with the Clerk added to authorise and to deal with correspondence. Two signature withdrawal instructions still stand.

Cllr Croney and Jacqui Thaw (previous Clerk) was removed from the mandate.

Cllr Robinson joined the meeting.

9. REPORT ON MANAGEMENT AND MAINTENANCE OF THE CHARITY FIELD

Cllr Leeson reported that the annual grazing licence expired on 28 February. Cllr Leeson had contacted licensee Jason Hawkey who was happy to renew for a further year on the same terms as last year. The terms are based on the CLA Profit of Pasturage Agreement and this year include a reduction of the encroaching scrub cover, mostly gorse.

The licensee had estimated it would take one day of 10 hours at £35/hour but in the event it took 2 days. We agreed with him that £400 was a good compromise. This leaves a balance of £400 from the licensee for the remaining annual licence. Cllr Leeson recommends Council members accept his proposal.

Members **RESOLVED UNANIMOUSLY** to accept the proposal. An agreement will be set and the licensee will be invoiced for the remaining £400.

10. SOLAR ENERGY PROGRESS TO BE REVIEWED WITH RELATED PROPOSALS FOR BIDS FROM INTERESTED PARTIES.

Cllr Leeson gave an update. There are 3 areas to consider and seek more advice on,

1. To gain planning application for the solar panels
2. Securing the funds to aid the project.
3. Employing a management company to manage the project.

Cllr Leeson said WBC would almost certainly support the project and Community Energy England (CEE) provide free membership to small community organisations for their first year so we have joined. CEE can help with guidance on the delivery of energy supply projects. All members of Council present gave their support to the project.

11. THOUGHTS ON CHARITY FUNDS EXPENDITURE

The Clerk gave an income and expenditure summary.

Income for 2018/19 was £1,561. And £318 for expenditure.

The constitution reads mainly but not exclusively to award grants to local charities which provide advice and services to Enborne residents. It was agreed that the Constitution needed to be reviewed.

12. TRUSTEES QUESTIONS/REPORTS NOT NOTED AS AGENDA ITEM

None

13. DATE OF NEXT MEETING

To confirm the date of Monday 16th September 2019 at the later time of 7.30pm.

Meeting closed -7.30pm.